

Bassingbourn-cum-Kneesworth Parish Council

PARISH COUNCIL MEETING

Minutes of Meeting held on Tuesday 18th March 2008 at The Chapel Room, South End 7.30pm.

Mr White (Chairman) Mr Hallett, Mrs Falcini, Mr Crow, Mr Dickerson, Mr Pidgeon, Mrs Mead-Blandford, Mr Charter, Mr Chaplin, Mr Webb, Mr Saggars,
District Cllr McCraith, District Cllr Cathcart, County Cllr Mrs Oliver
Members of Public –5

01. APOLOGIES FOR ABSENCE

Mr Clarke, Mr Geraghty, Mrs Pidgeon

02. MINUTES OF LAST MEETING

It was agreed the minutes of the Parish Council Meeting held on Tuesday 15th January 2008, copies previously distributed, were a true record and signed by the Chairman.

03. MATTERS ARISING

CEMETERY LODGE GARDEN –Mr Crow advised that the garden had been tidied.

SOUTH END TREES –Mr Cathcart reported that there were six trees with a Tree Protection Order on the site of the old house. He confirmed that all the important trees had Orders.

SUMMER FUNCTION –Mr Webb advised that because of the number of people that might be eligible to attend the networking event, he would advertise for them to come forward in the Village Voice. He read a draft advertisement to the meeting which was agreed. He confirmed that it was planned to hold the event mid-late Summer. The number of people involved would need to be known before costs could be assessed.

CHESTNUT LANE –It was advised that the Eternit work had been completed. Mrs Oliver confirmed that the County Council budgets had been cleared and repair work to Chestnut Lane could be carried out.

04. CORRESPONDENCE

BOLLARDS –An e-mail had been received from Mr Paul Newman who was concerned over the driving on the High Street and the suggestion that there should be more bollards to stop vehicles mounting the pavement. He advised that the two bollards on the church side of Saddleback Lane needed resetting. He also suggested that bollards be installed on North End to stop vehicles driving along the path by Garden Walk.

The Chairman confirmed he had spoken to Mr Newman, following a discussion with the Highway Supervisor, who said the High Street bollards were going to be replaced with solid ones. It was agreed pedestrians needed protection. The Chairman agreed to speak to the owners of the house on North End about driving on the footpath, rather than overkill with bollards.

-Mr White

05. OPEN FORUM

The meeting was closed between 8.05pm and 8.20pm for public discussion.

UNDERAGE DRINKING –It was reported that just before the meeting, parishioners had seen eight youngsters leaving the SPAR shop with alcohol. There had been two young girls serving. It was stated that there was a camera that recorded everyone entering and leaving the shop and these youngsters would be identified. Mrs Oliver offered to speak to the Regional Manager again. He had been very supportive in the past.

*-Mrs
Oliver*

PARKING ON RECREATION GROUND –The new sign on the Recreation Ground stated ‘No Vehicles’. A discussion took place on cars being allowed on the ground contradicting the sign. Also a discussion took place on cycling across the Recreation Ground. It was agreed the Recreation Ground gates could be opened for parking providing the ground was solid. Cycles were also allowed on the footpath.

06. COMMITTEE REPORTS

PLANNING –In the absence of the committee Chairman, Mrs Pidgeon, Mr Crow gave an update on the last meeting where seven applications for planning consent had been considered. The District Council had advised that four applications had been given planning consent.

FINANCE & GENERAL PURPOSES COMMITTEE - Mr Hallett reported that two committee meetings had been held since the last Parish Council meeting. The street light contract had been discussed, Code of Conduct for Local Authority members and the proposed development in South End. The use of the Cemetery Lodge for parish purposes and the new tenancy had been agenda items. Mr Hallett had given a report on the comparative costs. The contract had been awarded for the repairs to the village benches and it

had been agreed to advertise for two further Trustees for the Elbourn Memorial Trust.

PAVILION MANAGEMENT COMMITTEE –Mr Webb reported that the committee had not yet met in 2008. A meeting was to be held on the 19th March where he would take over as Chairman from Mr Chaplin. He warned Councillors that general repairs to the building would probably exceed the budgeted amount of £950.00. An advertisement would be placed in the Village Voice to see if anyone would like to join the committee. Mr Webb was asked whether the committee would look at adding a parish room to the Pavilion. He replied that this would be investigated as part of a Parish Plan project. The Recreation Ground was a registered charity and the documents would need to be studied to see if this was allowed.

RECREATION GROUND –Mr Webb reported that one meeting had taken place since the last Parish Council meeting. The grasscutting contracts had been awarded with the most of the contracts going to Buchans Landscapes. Repairs to the play area had taken place and also the repairs recommended by RoSPA in their last report.

07. WORKING GROUPS

CONSERVATION –Mr Crow advised that it was too cold to continue with the planting of the wild flowers. Once the weather had improved the planting would continue. Mr Cathcart advised that the District Council Ecology Officer had asked that the planting of the grasses be left for another year.

08. PARISH PLAN UPDATE

Mr Saggars and Mr Hallett advised that the group continued to meet with the four steering groups also meeting regularly. They were working towards the final report in the Summer. It did not seem that the budget would be overspent.

09. STREET LAMP MAINTENANCE 2008/2011

As agreed at the Finance and General Purposes committee meeting, a quotation had been sought from MHB Services for a four year contract. The quotation had been received and the difference in cost would only be £80. After discussion it was proposed by Mr Webb, seconded by Mr Saggars that the Parish Council continue with the maintenance contract with the County Council as there was not enough known about MHB Services and the implications of change at this time.

10. INTRODUCTION OF AN ALCOHOL BAN

It was stated this would not be feasible unless the ban was applied to the whole village. Mr Webb stated that when this was discussed before, Mr Cathcart had agreed to arrange a meeting with the District Council ASB Officer. Mr Cathcart confirmed he had spoken to the officer and an alcohol ban had been broadly successful in other areas. He believed the areas had to be designated. Mr Chaplin suggested drinking in the street should be banned because areas like the Recreation Ground could then be policed. It was agreed this should be discussed further so there was something in place should there be a deterioration in behaviour. Mr Cathcart agreed to arrange a meeting with the District Council Officer, Mr Webb and Ms Mead-Blandford.

*-Mr
Cathcart*

11. VILLAGE EMERGENCY LIST

Mr Webb stated the compiling of the list was ongoing. He asked the District and County Councillors if they were aware of any other emergency plans. Mrs Oliver suggested the County Council and agreed to forward an e-mail contact.

-Mrs Oliver

12. ANNUAL PARISH MEETING

The Annual Parish Meeting would be held on Tuesday 22nd April 2008 in The Chapel. The Clerk confirmed that Mr Knight, the Sports Centre Manager, had agreed to attend. Councillors suggested a representative from Bassingbourn Barracks, the Bowls Club, Cricket Club and Football Clubs also be invited.

-Clerk

13. APPOINTMENT OF INTERNAL AUDITOR

It was proposed by Mr Saggars, seconded by Mr Webb that LGS Services again be appointed Internal Auditor for 2007/08.

14. PAYMENT OF ACCOUNTS

HALES PRINTERS

Newsletters £ 266.00

MR C WOLLASTON

17 weeks play area inspections £ 272.00

BASSINGBOURN COMMUNITY BOOK CAFE

Half year donation £ 350.00

BASSINGBOURN URC			
Hire of Chapel room December 07 –March 08 6@ £9.00			£ 54.00
TOTAL PAYMENTS			£ 942.00
Agreed. PROPOSED Mr Hallett SECONDED Mr Saggors			
The following payments were made at the Finance & General Purposes committee meetings on 5th February 2008 and the 4th March 2008			
GLEBE FARM HEDGING			
Canes & Spiral Guards for Wellhead Planting (inc. £60.43)			£405.75
BUCHANS LANDSCAPING			
Grounds mtce Jan 2008 (inc. £138.40 VAT)			£929.23
SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL			
Collection of Cemetery waste (inc. £6.96VAT)			£ 46.71
CALC			
Cllr Training (Mr Hallett & Mrs Pidgeon)			£40.00
MR J WHITE			
Reimb for flowers (Chairmans expenses)			£ 34.00
BASSINGBOURN UNITED REFORMED CHURCH			
Payment for electricity used 19/12-22/12/07 heaters left on by mistake after meeting			£ 74.74
CHRIS MERTON			
Painting of cemetery gates			£148.38
M FATHERS			
Removal of dead Horse Chestnut tree on Recreation Ground			£240.00
MR W DICKERSON			
Expenses relating to office move 1/12/07 agreed at PC meeting 15/1/07			£ 25.00
MR L RACHER			
Salary 1/01/08 –31/01/08			£100.00
MRS S WALMESLEY			
Clerks salary 1/01/08 –31/01/08			
Salary	£635.25		
Post etc.	£ 7.18		
Telephone etc.	£ 2.20	£644.63	
Less Tax £20.26 NI £22.00 (Employer £25.60)			£602.37
GLEBE FARM HEDGING			
Shrubs for Wellhead Planting (inc. £49.16)			£330.05
BUCHANS LANDSCAPING			
Grounds mtce Feb 2008 (inc. £138.40 VAT)			£929.23
VIKING DIRECT			
Stationery			£ 31.69
HALES PRINTERS			
Newsletters			£329.00
MR C WOLLASTON			
Recreation Ground repairs highlighted in RoSPA report			£264.50
MR R WEBB			
Reimbursement for fire extinguishers and bin sacks			£ 28.37
I HEPPENSTALL			
Clunch pit works			£100.00
J HACON			
Reimbursement for Clunch Pit expenditure			£176.35
MRS L BOND			
Wildlife boxes for Clunch Pit			£ 80.69
MR L RACHER			
Salary 1/02/08 –29/02/08			£100.00
MRS S WALMESLEY			
Clerks salary 1/02/08 –29/02/08			
Salary	£635.25		
Post etc.	£ 4.58		
Telephone etc.	£ 1.00		
Norton Internet security (inc. £5.78VAT)	£ 38.83	£679.66	
Less Tax £22.88 NI £22.00 (Employer £25.60)			£634.78
MR J CROW			

Reimbursement for grass seed (inc. £13.78VAT) £ 92.50

15. ANY OTHER BUSINESS (for information or urgent action)

SPRING LANE FOOTPATH –Mrs Oliver confirmed that the County Council Highway budget had been cleared and work could now go ahead. Mrs Falcini added that the uneven path was very dangerous.

PARISH PATH MAPS –Mr Webb confirmed that the maps were currently on sale in the Book Cafe and The Hoops public house.

AIRCRAFT STACKING PATERNS –Mrs Oliver reported that she had asked for a briefing on the new stacking patterns for the Parish Council Chairmen, as it was important that accurate technical detail was known. NATS seemed to be resistant to this. She added that it was possible the area might benefit from the changes.

COLLAPSED DRAIN –It was reported there was a collapsed drain outside The Hoops public house. The Chairman agreed to contact the Highway Supervisor.

-Mr White

DISTRICT COUNCIL INSPECTION –Mr McCraith advised that the result of the second inspection was to be revealed on the 19th March. He would report back at the next meeting.

CEMETERY CHAPELS –There were several trees close to the chapels, where their trunks were covered in ivy. The Clerk was asked to advise the contractors and ask for the ivy to be cut back.

-Clerk

VILLAGE WEBSITE –Mr Webb confirmed there was no further update on a village website. This was ongoing.

ELBOURN TRUSTEE ADVERTISEMENT –The Clerk advised that the Royston Crow had quoted £386 for the advertisement agreed at the Finance and General Purposes committee meeting. Authorisation had only been granted for up to £100. She agreed to try the Weekly News. The advertisement would also be displayed on the village notice boards and in the Village Voice.

-Clerk

16. DATE OF NEXT MEETING

Tuesday 20th May 2008 (AGM)

The Chairperson closed the Meeting at 9.05pm

.....
(Chairman)

.....
Date

Bassingbourn-cum-Kneesworth Parish Council

PARISH COUNCIL MEETING 18th March 2008

Comments made by the public during Open Forum

(where no Councillor action had been agreed)

There were none.

Bassingbourn-cum-Kneesworth Parish Council

(Approved 23/9/08)

PARISH COUNCIL MEETING

Minutes of Meeting held on Tuesday 15th July 2008 at

The Chapel Room, South End 7.30pm.

Mr White (Chairman) Mr Hallett, Mr Crow, Mr Dickerson, Mr Pidgeon, Mr Webb, Mr
Chaplin, Mr Clarke, Mr Saggars, Mrs Pidgeon
District Cllr Cathcart, County Cllr Mrs Oliver
Members of Public –2

01. APOLOGIES FOR ABSENCE

Mr Geraghty, Mrs Falcini, Mr McCraith

02. MINUTES OF LAST MEETING

It was agreed the minutes of the Parish Council Annual General Meeting held on Tuesday 20th May 2008, copies previously distributed, were a true record and signed by the Chairman.

03. MATTERS ARISING

THE ROUSES –A reply had been received from Mr Wilson, County Farms, regarding the request to lease the land. The County Council were willing to consider granting a short term lease for 5 years to permit recreational use such as football, games, BMX etc. But allotment use would not be permitted. The lease terms would be similar to those listed in previous correspondence with the addition of a fence being required on the southern boundary to stop footballs going into the Council's adjoining farm land. Councillors discussed the letter and the terms and agreed that a five year lease would be too short as a certain amount of expenditure would have to be made to get the project started. The request for fencing was also a concern and the height required. It was also noted that Mr Wilson had not visited the site and was therefore unaware of the layout. After further discussion it was agreed that Mrs Oliver would arrange a site meeting with Mr Wilson to talk in practical terms about fencing. Mr Crow requested that the length of the lease and electricity cables also be discussed.

-Mrs Oliver

PHOTOGRAPHY COMPETITION-The competition had been advertised and leaflets put around the village. Mr Cathcart confirmed that the District Council Arts Officer would be pleased to be involved. Sir Charles Chadwyck-Healy had also stated he would like to be involved.

NOTICE BOARD –The erection of a Parish Council notice board was in hand.

REFUSE BIN LID POLICY-Mr Cathcart stated that the policy was for the lids to be closed. If not the operators were not obliged to push the refuse down. Mr Clarke asked for this advice to be put in the Village Voice.

CEMETERY LODGE –The Clerk advised that new tenant were due to move into the Lodge on the 25th July 2008. It was stated the front garden still needed to be tidied, mostly weeding, and agreed expenditure up to a maximum of £100.

04. CORRESPONDENCE

There was none for discussion.

05. OPEN FORUM

The meeting was closed between 8.25pm and 8.30pm for public discussion.

CLOCK AT THE LIMES –It was advised that it was now more than a year since the repair request was made. Mr Cathcart agreed to chase up with the District Council again but added that it was a specialist job and low priority for the housing department.

*-Mr
Cathcart*

WOODLAND TRUST –The wood had not been cut this year. As discussed at the Finance and General Purposes committee meeting there was also a problem with rabbits. The Clerk was asked to contact the Woodland Trust and point this out.

-Clerk

THE ROUSES –The land was boggy in places so it was advised that when planning the football pitch this should be taken into consideration. It would also be an idea for the stream to be cleared out beforehand.

06. COMMITTEE REPORTS

PLANNING –A report was not available.

FINANCE & GENERAL PURPOSES COMMITTEE - Mr Hallett reported that the committee had met on two occasions where the Parish Council notice board, insurance schedule, internal audit report and asset register had been discussed in addition to routine business. The next meeting would be held on the 5th

August.

PAVILION MANAGEMENT COMMITTEE –Mr Webb reported that the committee had met once since the last meeting. The District Council were to clear the rubbish from behind the Pavilion on the 18th July. There had been a booking for the building to be used during a rounder's match. Mr Webb confirmed that the roof would be repaired when the external decoration took place later in the summer. He added that the roof did not leak.

RECREATION GROUND –Mr Webb reported that there had been one meeting of the committee since the last meeting. As well as routine business the annual RoSPA report had been received which was most favourable and should not result in too much maintenance being undertaken. Mr Webb advised that he had now read the Deed of Gift for the Recreation Ground and pointed out one clause which stated that the Council or its successors would support and improve the land and hereditaments conveyed for the purpose of a public recreation and pleasure ground. It was felt that extending the Pavilion for the purposes of a Parish Council meeting room would contravene the consent. Mr Webb suggested it might be worth pursuing the matter with the Charities commission. There was also a document stating that the Parish Council owned the stream with maintenance carried out by Anglian Water.

A discussion took place on the findings of Mr Webb. Mr Saggars suggested there was a case to be explored and the suggestions of creating a new Pavilion was made. It was agreed that the way forward was for an agenda item at the next Parish Council meeting.

07. WORKING GROUPS

CONSERVATION –Mr Crow reported that a small group had removed the thistles from Wellhead Wood. There was not enough time to advertise this in the Village Voice.

AFFORDABLE HOUSING –Mr Cathcart suggested a meeting to discuss general principles and the way forward. A provisional date was Thursday the 24th July. Mr Cathcart would confirm.

*-Me
Cathcart*

08. PARISH PLAN UPDATE

Mr Hallett and Mr Saggars reported that the steering group were to meet on the 16th July. They were closing in on a final report which would be published in September 2008 and circulated with the Village Voice.

09. RATIFICATION OF CHANGES TO TERMS OF REFERENCE FOR THE RECREATION GROUND COMMITTEE

Copies of the revised terms had been distributed to Councillors. It was proposed by Mr Webb, seconded by Mr Clarke that they be approved. All Councillors in agreement.

10. APPROVAL OF ASSET REGISTER

The register had been updated by Mr Hallett and reviewed at the Finance and General Purposes committee and cross referenced with the insurance schedule. Copies had been distributed to Councillors. It was advised that there was a bench in the wood which was not included. Mr White proposed the register be approved with the addition of the bench. This was seconded by Mr Webb with all Councillors in agreement. Mr Webb stated that a vote of thanks should go to Mr Hallett for the time taken to prepare this document. It was agreed it must be kept up to date. A map of the village was still awaited and this was urged with the Clerk.

-Clerk

11. APPOINTMENT OF ELBOURN MEMORIAL HOUSING TRUST TRUSTEES

The existing Trustees had recommended the appointment of two additional trustees. It was agreed that Christina Isaksen and Richard Johnson be appointed. Clerk to advise the Elburn Memorial Housing Trust Secretary.

-Clerk

12. EXPIRY OF RENTED SPACE AT ELBOURN MEMORIAL HUT

It was advised that the Parish Council had moved the paperwork from the Hut to the Cemetery Chapels. The Chairman thanked the Councillors who had helped with the move. It had been stated that there could be a problem with dampness in the Chapel which a de-humidifier should help. A discussion took place on types of equipment. It was agreed that Mr White investigate up to a maximum cost of £300.

-Mr White

14. PAYMENT OF ACCOUNTS

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

Chapel Rate	£ 87.00
WRVS	
Donation agreed at F&GP meeting 1/7/08	£ 50.00
BUCHANS LANDSCAPES	
Grounds mtce June 2008 (inc. £221.56VAT)	£1487.61

VIKING DIRECT			
Stationery			£ 47.58
TOTAL PAYMENTS			£ 1672.19
Agreed. APPROVED Mr Clarke SECONDED Mr Hallett			
The following payments were made at the Finance & General Purposes committee meetings on 3rd June 2008 and the 1st July 2008			
SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL			
Chapel Rate			£ 87.00
MRS S WALMESLEY			
Clerks salary 1/05/08 –31/05/08			
Salary	£635.25		
Post etc.	£ 11.22		
Telephone etc.	£ 0.40	£646.87	
Less Tax £36.40 NI £20.05 (Employer £23.33)			£590.42
WD GARDEN MAINTENANCE			
South End Recreation Ground maintenance			£190.00
HALES PRINTERS			
Newsletters			£285.00
BUCHANS LANDSCAPES			
Grounds mtce May 2008 (inc. £221.56VAT)		£1487.61	
Removal of tree on Brook Road footpath (inc. £7.88VAT)	£ 52.88		£1540.49
LGS SERVICES			
Internal Audit 2007/08 (inc. £16.63VAT)			£ 111.63
P J ROBINSON			
Cemetery Chapel electrical works (inc. £139.30 VAT)			£935.30
MRS S WALMESLEY			
Clerks salary 1/06/08 –30/06/08			
Salary	£635.25		
Post etc.	£ 6.01		
Telephone etc.	£ 2.00	£643.26	
Less Tax £36.40 NI £20.05 (Employer £23.33)			£586.81
INLAND REVENUE			
PAYE April –June 2008 (Tax £109.00 NI £130.14 –employer £69.99)			£239.14
H FRANK HICKS			
Hire of digger from Cemetery Chapel works (inc. £42.00 VAT)			£282.00

15. ANY OTHER BUSINESS (for information or urgent action)

INSURANCE COVER –Mr Crow asked for confirmation on whether children were covered on the Parish Council insurance policy for voluntary work. It was believed that the policy did not state an age barrier. The Clerk was asked to check. -Clerk

EXPENDITURE AGAINST BUDGET –Mr Hallett asked for this to be an agenda item at the next Finance and General Purposes committee meeting. Clerk to add to the agenda. -Clerk

POST OFFICE CLOSURES –Mrs Oliver stated that the village Post Office had not been identified for closure. The County Council had carried out a huge amount of work in the background as did the District Council who also made strong representations. The consultation was to run until the 26th August 2008.

CLIMATE CHANGE –Mr Cathcart advised of the Climate Change working group and how it could be made much easier for parishes, as a corporate body, to have their own renewable schemes. He would keep the Parish Council updates.

CYCLE PATHS -The District Council were looking for 2-3 cycle path projects to try and persuade the County Council to spend money on cycle paths. The engineering plans drawn up in 2000 for the path to Royston were being looked at and they were very keen to find another set of plans to put forward.

KNEESWORTH TRAFFIC –The Chairman expressed his concern over the increase in traffic on the A1198 whilst work on the M11 was carried out.

16. DATE OF NEXT MEETING

Tuesday 23rd September 2008

The Chairperson closed the Meeting at 9.30pm

.....
(Chairman)

.....
Date

Bassingbourn-cum-Kneesworth Parish Council

PARISH COUNCIL MEETING 15th July 2008

Comments made by the public during Open Forum

(where no Councillor action had been agreed)

HIGH STREET STREAM –It was reported that there was a lot of water cress which had grown out over the stream.

OVERGROWN HEDGE –The hedge was on Knutsford Road. Mr Cathcart advised that it used to belong to the District Council. He added that he felt they should cut the hedge back and claim the cost from the owner.

Bassingbourn-cum-Kneesworth Parish Council

PARISH COUNCIL MEETING

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Mr White (Chairman) Mr Hallett, Mr Crow, Mr Dickerson, Mr Pidgeon, Mr Webb, Mr Clarke,
Mr Saggars, Mrs Pidgeon, Mr Crow
District Cllr Cathcart, District Cllr McCraith, County Cllr Mrs Oliver
Members of Public –5

01. APOLOGIES FOR ABSENCE

Mrs Falcini

02. MINUTES OF LAST MEETING

It was agreed the minutes of the Parish Council Meeting held on Tuesday 15th July 2008, copies previously distributed, were a true record and signed by the Chairman.

03. MATTERS ARISING

THE ROUSES –Mrs Oliver reported that a site meeting had been held with the County Farms officer. At that meeting the officer seemed comfortable about a longer lease. Costs needed to be sought for the fencing. Mr Hallett expressed his concern over access to the site for machinery. Mr Webb confirmed there was a gate.

WOODLAND TRUST –Keith Wood had been cut. It was not clear whether anything had been done about the rabbits as the bramble patches which sheltered them were still there. Mr Crow agreed to speak to the farmer to see if there had been any improvement. *-Mr Crow*

ASSET REGISTER –A map of the village had been obtained. It was stated that there was a donated bench in the wood, value £1500, which needed to be added to the insurance schedule. This would also need to be added to the asset register which would then need to be re-approved. The Clerk was asked to arrange the insurance cover, and the approval for the amendment to the asset register would be an agenda item at the next Parish Council meeting. *-Clerk*

THE LIMES CLOCK –Mr Cathcart stated that the District Council conservation department had confirmed that an order had been placed for the repair work to be done.

04. CORRESPONDENCE

CCC CAMBRIDGE AND PETERBOROUGH MINERALS AND WASTE PREFERRED OPTIONS 2 – Consultation. The Clerk advised that the consultation was to run until the 20th October 2008. The Clerk to circulate with the October correspondence. *-Clerk*

SECTION 59 –POLICE REFORM ACT 2002 –Mr Crow had found some information printed in a newsletter from another village regarding vehicles and actions that could be taken by the police. The Clerk was asked to arrange for this information to be put in the Village Voice. *-Clerk*

05. OPEN FORUM

The meeting was closed between 8.10pm and 8.15pm for public discussion.

NORTH END NOTICE BOARD –A request was made for Parish Council notices to be put on the board. The Clerk was asked to make sure this happened. *-Clerk*

06. COMMITTEE REPORTS

PLANNING –Mrs Pidgeon reported that since the last Parish Council meeting there had been 4 planning meetings where 14 planning applications had been considered. There had been consents for nine applications, with five refusals.

FINANCE & GENERAL PURPOSES COMMITTEE – Mr Hallett reported that the committee had met on two occasions since the last Parish Council meeting, where routine business had been carried out. A review of expenditure against budget had also taken place and a list of actions arising from the internal audit report prepared.

PAVILION MANAGEMENT COMMITTEE –Mr Webb reported that quotations were being sought to repair the broken tiles on the roof. It was hoped to get the repairs carried out before the bad weather. Once the work had been completed he hoped to prepare an item for the Village Voice pointing out how much the vandalism had cost to repair and make a plea to parents to keep their youngsters under control.

RECREATION GROUND – Mr Webb reported that the committee had met once since the last Parish Council meeting. A member of the committee had resigned because he lived outside the village but another

person had come forward to replace him. Concerns had been raised about the recreation ground hedge. Anglian Water had been approached regarding the clearing of the stream. The Clerk advised that they had referred her to the Environment Agency. Mr Webb then reported that there was trouble with moles on the Recreation Ground and this would be monitored. A Horse Chestnut tree situated at the corner of the recreation ground was causing an obstruction over the cricket pitch. The Clerk was asked to obtain the advice of the Tree Officer.

-Clerk

07. WORKING GROUPS

CONSERVATION –Mr Crow reported that an offer had been made of a semi mature tree. This would be planted properly. Plans were going ahead to produce a notice board, similar to the County Farms board, and Mr Crow hoped to have a diagram and costings for the next Finance and General Purposes committee meeting.

AFFORDABLE HOUSING –As discussed at the planning meeting, the housing association, Circle Anglia, had made a presentation on proposed affordable housing at The Causeway.

08. PARISH PLAN APPROVAL

A copy of the draft final report had been circulated to councillors prior to the meeting. It was stated that a lot of work and investigation had gone into it. Approval was requested to proceed with the printing and distribution which all Councillors were in agreement of. There was a slight amendment requested by District Councillor Cathcart which would be included. Councillors agreed the report was clear and to the point. Laurence Robinson and the steering group were thanked for all their hard work.

09. WEBSITE REPORT

Mr Hallett advised that Bassingbourn website was now live and in the final stages of testing to detect any problems was in progress. 478 people had viewed the site in August and 384 to date in September. The Chairman added the site was clear and user friendly.

10. RECREATION GROUND HEDGE

Mr Webb had obtained two quotations for cutting and tidying the hedge. The first from WD Garden Maintenance for £570 and the second from Buchans Landscapes for £184 plus VAT. He proposed Buchans be awarded the contract. This was seconded by Mr Hallett with all Councillors in favour. Mr Webb to ask Buchans to proceed.

-Mr Webb

11. SUGGESTION FOR EXTENSION TO PAVILION TO PROVIDE A MEETING ROOM

It was advised that part of the Parish Plan indicated a need to have a village hall which included facilities for the Parish Council to have a meeting room. If the suggestion to extend the Pavilion was thought to be an option, legal advice would need to be sought regarding the Trust. Mr Webb, Mr Geraghty and Mr Hallett did not think an extension of the Pavilion was the way to go. After further discussion it was proposed by Mr Sagers that a working group be set up to investigate all options. These would then be reported at the next Parish Council meeting. All Councillors agreed with this proposal. A meeting date of 21st October 2008 was agreed and Mrs Pidgeon, Mr Geraghty, Mr Sagers, Mr Hallett, Mr Crow and Mr Clarke would attend. The Clerk was asked to book the Chapel Schoolroom.

-Clerk

12. PARK CLOSE TURNING POINT

It was reported that there were vehicles parked in the turning point causing an obstruction. Recently an ambulance had been unable to manoeuvre. A request had been made for double yellow lines and this needed Parish Council approval before Highways could be approached. A discussion took place on enforcement and a suggestion was made that offending vehicle registration numbers could be passed to the PCSOs. After further discussion it was agreed that as a first step the Chairman prepare an item for the newsletter asking residents not to park in the turning point. Mrs Oliver also agreed to ask the PCSOs to focus on the area. Mr Cathcart added that this was not a new matter and the District Council were aware of the problem.

-Mr White & Mrs Oliver

13. REQUEST FOR A DOG WASTE BIN IN PARK CLOSE

A request had been made for a dog waste bin next to the litter bin. The Clerk was asked to contact the District Council to see if this was possible.

-Clerk

14. 2008 RoSPA INSPECTION REPORT

Following receipt of the report, Mr Webb had compiled a list of minor repairs required and Mr Wollaston had been invited to quote for the work. The total cost quoted was £89.00 which included £15.00 to install a post at the recreation ground Knutsford Road entrance. Councillors agreed that Mr Wollaston be asked to

-Clerk

proceed with the work. Clerk to contact him.

15. PAYMENT OF ACCOUNTS

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

Chapel Rate	£ 87.00
WD GARDEN MAINTENANCE	
Recreation Groundwork	£100.00
BASSINGBOURN BOOK CAFE	
Half yearly donation	£350.00
CONNECTIONS BUS PROJECT	
3 Bus visits during school holidays	£381.93
CPALC	
Councillor Training 8/10/08 Mr Pidgeon & Mr Dickerson	£ 70.00
MR J WHITE	
Reimb for purchase of dehumidifier for Cemetery Chapel (inc. £11.91VAT)	£ 79.99
TOTAL PAYMENTS	£ 1068.92

Agreed. PROPOSED Mr Hallett SECONDED Mr Clarke

Mr Webb suggested that instead of two donations to the Book Cafe, at the end and beginning of the financial year, one payment be made. Councillors agreed that one payment would be made with effect from the 2009/10 financial year.

The following payments were made at the Finance & General Purposes committee meetings on 5th

August 2008 and the 2nd September 2008

BUCHANS LANDSCAPES

Grounds mtce July 2008 (inc. £221.56VAT) £1487.61

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

Chapel Rate £ 87.00

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

Clearance of rubbish from behind Pavilion (inc. £14.00VAT) £ 94.00

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

Emptying of Cemetery bin 1/4/08-31/3/09 £ 191.45

BASSINGBOURN URC

Hire of room April –July 2008 9 @£9 £ 81.00

MRS S WALMESLEY

Clerks salary 1/07/08 –31/07/08

Salary	£635.25	
Post etc.	£ 7.35	
Telephone etc.	£ 0.40	£643.00

Less Tax £36.40 NI £20.05 (Employer £23.33) £586.55

WD GARDEN MAINTENANCE

Weeding of Cemetery Lodge garden £100.00

MR J WHITE

Reimbursement for chapel lock (inc. £2.36VAT) £ 15.85

MR IAN SHERRATT

Repairs to Cemetery Lodge porch roof £ 744.00

BUCHANS LANDSCAPES

Grounds mtce August 2008 (inc. £221.56VAT) £1487.61

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

Litter bin collection 25/6/08-31/3/09 (inc. £21.00VAT) £ 141.00

E-ON

Estimated Pavilion invoice (inc. £4.83VAT) £ 101.50

HALES PRINTERS

Newsletters £ 352.00

MR M HALLETT

Reimb for bus shelter paint (inc. £1.52 VAT) £ 10.48

CONNECTIONS BUS PROJECT

Visits April –July 2008 -7visits £ 891.17

MRS S WALMESLEY

Clerks salary 1/08/08 –31/08/08

Salary	£635.25
Post etc.	£ 4.77

Telephone etc.	£	0.80	
Mileage 1/1-30/6/08 (210miles@50.5)	£	106.05	£746.87
Less Tax £36.40 NI £20.05 (Employer £23.33)			£690.42

16. RECONCILIATION OF ACCOUNTS WITH BANK STATEMENTS

A copy of the reconciliation was given to Councillors.

17. ANY OTHER BUSINESS (for information or urgent action)

NORTH END TRAFFIC SPEED –Mr Geraghty expressed his concern over the speed of traffic on North End. He added that there were some narrow paths on the road which children used to walk to school. It was extremely dangerous. Mrs Oliver stated that the police had confirmed there was a speed problem and a lot of people had been caught. In order to get funding evidence was required and she suggested the Clerk contact the speed enforcement unit to request speed monitoring strips across the road. She added that the Community Speed Watch scheme was also very effective. This was where local people were trained up to take details and pass them on to the police. Councillors agreed that the Clerk request the speed monitoring and also find out details of Community Speed Watch.

-Clerk

THE CAUSEWAY FLOODING –Mr Hallett reported that the drain on the footway on The Causeway had been vandalised and someone had covered it over for safety reasons. The Clerk was asked to advise the Highway Supervisor.

-Clerk

-Mrs Oliver

BROOK ROAD HEDGE –This had still not been cut back. The Chairman advised that he had been assured by the Highway Supervisor that he was in contact with the owners. He asked Mrs Oliver to put some pressure on.

-Mr Cathcart

-Mr Cathcart

KNUTSFORD ROAD TREE –The overgrown tree was still there. Mr Cathcart would urge.

-Mr Cathcart

SPRING LANE LAMP POST –It was reported that there was a lamp post inside the garden of number 12 Spring Lane which was overgrown blocking the light. As the ownership was unknown, Mr Cathcart agreed to investigate.

-Mr Cathcart

KNUTSFORD ROAD ENTRANCE –The area of grass and shrubbery had not been cut by the District Council contractors. Mr Cathcart agreed to chase up.

SPRING LANE CROSSING POINT –Mrs Pidgeon reported that elderly people were crossing the busy road at a diagonal angle to get to the doctor’s surgery. She suggested that a dropped kerb be positioned between number 16 and the dog waste bin on the opposite side of the road. The Clerk was asked to pursue this with the Highway Supervisor.

-Clerk

-Mrs Oliver

VILLAGE HANDYMAN –Mrs Oliver advised that she had contact details for a handyman and would forward them to the Clerk.

RESERVES & TERRITORIAL ARMY –Mrs Oliver reported that the army were keen to start up a cadet force at points throughout the county. It would require adults to help set the scheme up and suggested that people with a military background would be ideal. This would be advertised on the village website.

CLIMATE CHANGE WORKING GROUP –Mr Cathcart reported that there was £200,000 available to bid for with a climate change initiative. Independent householders were being invited to bid.

18. DATE OF NEXT MEETING

Tuesday 18th November 2008

The Chairperson closed the Meeting at 9.40pm

.....
(Chairman)

.....
Date

Bassingbourn-cum-Kneesworth Parish Council

PARISH COUNCIL MEETING 23rd September 2008

Comments made by the public during Open Forum

(where no Councillor action had been agreed)

BASSINGBOURN BARRACKS –It was reported that a sign was to be placed on the A1198 to direct people to the Barracks along the A1198, so that they didn’t mistakenly turn towards Bassingbourn village centre.

A1198 –A review of changes on the section of the A1198 towards the Barracks was taking place. A lot of work had happened with the police and speed cameras.

TRAFFIC WORKING PARTY –It was suggested that a working party issue a leaflet advertising good behaviour by cyclists in the village. It was confirmed this was part of the parish plan.

Bassingbourn-cum-Kneesworth Parish Council

PARISH COUNCIL MEETING

Minutes of Meeting held on Tuesday 18th November 2008 at The Chapel Room, South End 7.30pm.

Mr White (Chairman) Mr Hallett, Mr Crow, Mr Webb, Mr Clarke, Mr Saggars, Mrs Pidgeon,
Mr Chaplin, Mr Geraghty, Mr King, Mrs Falcini
District Cllr McCraith
Members of Public –2

01. INTRODUCTION OF NEW PCSO

The new PCSO had been invited to the meeting. He had confirmed that he would attend if he was available.

02. CODE OF CONDUCT –REMINDER TO COUNCILLORS

The Chairman reminded Councillors about the Code of Conduct especially pointing out that respect must be shown to others. Mr Clarke apologised to the meeting for his behaviour at the Finance and General Purposes meeting. This was accepted. The Chairman stated that in future, if there was a particular area or meeting a Councillor would like to be involved with, he/she should post an interest.

03. APOLOGIES FOR ABSENCE

Mr Dickerson, Mr Pidgeon, County Cllr Oliver, District Cllr Cathcart

04. MINUTES OF LAST MEETING

It was agreed the minutes of the Parish Council Meeting held on Tuesday 23rd September 2008, copies previously distributed, were a true record and signed by the Chairman.

05. MATTERS ARISING

WOODLAND TRUST –Mr Crow advised that he had visited Keith Wood and nothing had been done about the bramble patches or hedges. He had spoken to the farmer Mr Pettitt who advised that rabbits had eaten a good acre of crops. Mr Pettitt had also contacted the Woodland Trust about this. Mr Crow stated that in the past the rabbits had either been gassed or ferrets, the safer option, had been used. He asked Councillors if there was anyone with ferrets to let him know. Mr King agreed to make enquiries.

-Mr King

THE CAUSEWAY FLOODING–The Clerk had reported the drain to the Highway Supervisor but the work was still outstanding. The Clerk to urge.

-Clerk

BROOK ROAD HEDGE –This was in hand.

KNUTSFORD ROAD TREE –Mr Chaplin advised that he was to meet with Mr Cathcart and District Council officers.

SPRING LANE LAMP POST –This was being investigated by Mr Cathcart.

*-Mr
Cathcart
-Clerk*

SPRING LANE CROSSING POINT –The Clerk confirmed that she had asked the Highway Supervisor about creating a crossing point. She would ask for an update from him.

06. CORRESPONDENCE

STREET LIGHT MAINTENANCE AND ENERGY 2008/09 –The County Council had forwarded an inventory of 74 lamps in the village chargeable for maintenance and energy. The total charge for 2008/09 was £2,028.34. The annual maintenance charge for 2009/2010 would be £18.39 per lamp and the energy tender process had been approved with Scottish & Southern Electric. The energy charge would be £2,194.10.

PARKING –An e-mail had been received from a resident of Knutsford Road pointing out that residents of the High Street parked on the public footpath causing an obstruction. Mr King stated that there was also a problem in Elbourn Way with parking too close to the junction. The Clerk was asked to forward this to the police for their attention. The Clerk to advise the resident of the action.

-Clerk

PHOTOGRAPHY COMPETITION PRIZE –Mr Webb reported that he had received a letter of thanks from Mr Boyd, for his prize in the competition. Mr Webb stated that there hadn't been an enormous amount of entries but those photographs that had been entered had been very good. Councillors were interested in seeing the photographs and Mr Webb agreed to take them to the next meeting. It was suggested they could be displayed in the Book Cafe.

-Mr Webb

07. OPEN FORUM

The meeting was closed between 8.30pm and 8.40pm for public discussion.

BUS TIMETABLE –A request was made to include details of the bus timetable in the Village Voice. Clerk

-Clerk

to arrange.

08. COMMITTEE REPORTS

PLANNING –Mrs Pidgeon, committee Chairman, reported that six planning applications had been considered since the last Parish Council meeting and five District Council decision notices had been received. The planning application for Manor Farm and the affordable housing on The Causeway had both been approved by the Parish Council and the outcome was awaited. Mr Crow and Mr White had accompanied her at a meeting with the Planners to discuss The Causeway project and comments made by the Parish Council in the consultation had been taken on board.

FINANCE & GENERAL PURPOSES COMMITTEE – Mr Hallett reported that two meetings had been held since the last Parish Council meeting where routine business had been discussed. A Freedom of Information Act scheme, the Minor Authority Highway bid and speed watch were also discussed. The next meeting would be held on the 2nd December 2008.

PAVILION MANAGEMENT COMMITTEE –Mr Webb reported that the roof tiles had been repaired and the gutters cleared. The doors to the storage sheds were beginning to rot and the Parish Council were to be asked to fund the repairs. This would be an agenda item at the Recreation Ground committee meeting on the 10th December.

RECREATION GROUND –Mr Webb reported that the repairs highlighted in the RoSPA report had been completed. The hedge had been cut but further treatment was required to solve the weed problem. This could be hampered by the fence and the Recreation Ground committee would be asked their view at the next meeting. The general upkeep of the hedge would be added to the specification for contractors to be put out for quotations early in the new year.

09. WORKING GROUPS

CONSERVATION –Mr Crow reported that planting at clunch pit wood would take place on Saturday 29th November 2008 from 9.30am.

QUALITY PARISH COUNCIL APPLICATION –It was stated that this needed to be moved forward in the new year. Mr Hallett had put a few ideas to Mr Saggars and Mr Webb for comment.

VILLAGE COLLEGE LIASON –Mrs Falcini reported that the group would be meeting again in early December.

AFFORDABLE HOUSING –It was stated that the working group were waiting to be notified of a date to meet, from Mr Cathcart, to discuss progress. It was important to keep this monitored.

10. SUGGESTION FOR EXTENSION TO PAVILION

The meeting agreed at the last Parish Council meeting had not gone ahead. It was agreed another date be set, the 9th December 2008, and the Clerk was asked to book the Chapel Room. The Clerk was also asked to remind those Councillors who had expressed an interest in attending at the last meeting, nearer the time.

-Clerk

11. AGREEMENT OF 2009 MEETING DATES

A draft list had been distributed to Councillors. It was agreed that a Finance and General Purposes meeting would be held in January (6th). There had not been a meeting held in 2007 and 2008 as the date was too near the new year. If there was going to be a problem with attendance, Councillors were asked to advise the Chairman or Clerk. The other dates on the list were agreed.

12. UPDATE ON THE ROUSES

Mr Webb had draw up a list of requirements for the project and suggested that the Parish Council form a working group to see the project through. It was estimated that the cost would be around £10,500. Mr Saggars stated that he believed it could be achieved for less. Either way it was well within the budget set for 2008/09. It was suggested that County Farms be approached to extend the agreement by a year to eleven years as that would allow one year for the work to take place and for the grass to take and grow to a sustainable level. After further discussion it was agreed a working group be formed with Mr Webb, Mr King, Mr White and Mr Clarke also Mr Haigh from the Recreation Ground committee. Mr Webb stated that before entering into agreement with County Farms some things had to be in place.

13. ADOPTION OF FREEDOM OF INFORMATION PUBLICATION SCHEME AND POLICY

Mr Hallett had prepared a draft scheme and policy, which had been distributed to Councillors. It was proposed by Mr Webb, seconded by Mr White that they be adopted from the 1st January 2009. All Councillors in agreement. The Chairman thanked Mr Hallett for his work.

14. PARISH PLAN ACTION POINTS

Mr Webb reported that there were a lot of points recommended by the working group for discussion and suggested a separate Parish Council meeting be held. He advised that the Parish Plan was due to be distributed October/November but there was a problem with the printer. Mr Hallett suggested that as this gave the Parish Council a little more time, a separate Parish Council meeting be held early in the new year.

15. APPROVAL OF AMENDMENT TO THE ASSET REGISTER

Mr Hallett had prepared the amended page, to include the donated bench at clunch pit wood, and circulated it to Councillors. The ownership of donated benches in the Cemetery was then queried. It was agreed that this item be put on hold until the ownership, and therefore maintenance, be established. Mr Crow and Mr Chaplin agreed to make enquires with people who had made the donations as to how they saw the position.

*-Mr Crow
& Mr
Chaplin*

16. PAYMENT OF ACCOUNTS**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

Chapel Rate	£ 87.00
BUCHANS LANDSCAPES	
Clearance of weeds from Recreation Ground hedge (inc. £32.20VAT)	£216.20
FILCRIS	
A2 board for Clunch Pit wood (inc. £89.57VAT)	£601.42
SOLUTIONS FOR BUSINESS	
Artwork for A2 board (inc. £12.25VAT)	£82.25
GLEBE FARM HEDGING	
Trees for Clunch Pit wood (inc. £9.95VAT)	£204.65
E-ON	
Estimated Pavilion bill (inc. £5.60VAT)	£117.60
TOTALPAYMENTS	£1309.12

Agreed. PROPOSED Mr White SECONDED Mr Clarke

The following payments were made at the Finance & General Purposes committee meetings on 7th

October 2008 and the 4th November 2008

BUCHANS LANDSCAPES

Grounds mtce September 2008 (inc. £221.56VAT) £1487.61

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

Chapel Rate £ 87.00

MOORE STEPHENS

External Audit 2007/08 (inc. £70.00VAT) £ 470.00

HALES PRINTERS

Newsletters £ 315.00

MRS S WALMESLEY

Clerks salary 1/09/08 –30/09/08

Salary £635.25

Post etc. £ 7.38

Telephone etc. £ 1.80 £644.43

Plus Tax refund £23.60 Less NI £20.05 (Employer £23.33) £647.98

INLAND REVENUE

PAYE 1/7/08 -30/9/08 Tax £49.20 NI £130.14 £179.34

WEBCENTRIC

Website development and hosting 1/10/08-30/9/09 (inc. £188.13VAT) £1263.13

BUCHANS LANDSCAPES

Grounds mtce October 2008 (inc. £221.56VAT) £1487.61

HALES PRINTERS

Newsletters £ 285.00

W HOWES & SONS

Use of tractor for grasscutting 2008 (inc. £37.62VAT) £ 252.62

CHRIS MERTON

Refurbishment of village benches £1121.86

MR C WOLLASTON

Repairs to play area £ 78.00

RACHEL HAYNES

Illustrations and design for information board £ 320.00

MR ROBINSON

29 cuts of Recreation Ground 2008 @£15.00		£ 435.00
CAMBRIDGE WATER		
Cemetery water rate	£ 17.74	
Recreation Ground water rate	£159.15	£ 176.89
MRS S WALMESLEY		
Clerks salary 1/10/08 –31/10/08		
Salary SLCC Rev 1/4/08	£651.20	
Arrears ¼-30/9/08 6 mths @£15.95	£ 95.70	
Post etc.	£ 4.14	
Telephone etc.	£ 1.40	£752.44
Less Tax £48.80 NI £32.33 (Employer £37.62)		£671.31
PHOTOGRAPHY COMPETITION WINNERS		
Sarah Haigh - £10.00		
Eleanor Robinson - £50.00		
Samuel Etheridge - £25.00		
Laura Simpson - £30.00		
Marcus Isted - £10.00		
Georgia Isted - £25.00		
Colin Boyd - £100.00		
Paul Ravenscroft - £65.00		
Laurence Robinson - £65.00		
Jacqueline Crow - £15.00		
Karen Robinson - £15.00		
Total prize money awarded -		£410.00

17. ANY OTHER BUSINESS (for information or urgent action)

CEMETERY CHAPELS –It was advised that a visitor to the cemetery had slipped over under the chapel archway. It was agreed this area was very slippery. The Chairman stated that the path was part of the refurbishment scheme. Mrs Falcini suggested some matting be placed there. Mr Clarke confirmed that he regularly brushed through.

DRAIN ON A1198 –It was reported that the drain, outside Kneesworth House, had now been repaired.

CAMBRIDGE CRESCENT –A resident of Cambridge Crescent had asked if a notice board could be erected in the area. There was a query whether this estate came within the parish and the Clerk confirmed residents were included on the parish electoral role. It was agreed the request be an agenda item at the next Finance and General Purposes committee meeting.

CEMETERY HEDGE –Mr Hallett advised that an agreement had been compiled, regarding the proposed work on the hedge by Mr Myalls, with two signatories from each side. It was agreed Mr Hallett and Mr Crow sign on behalf of the Parish Council. Quotations for work on the cemetery side would be discussed at the next Finance and General Purposes committee.

CAUSEWAY SEAT –Mr Clarke reported that the seat had been vandalised causing distress to a parishioner. The seat had been soiled and the parishioner, not seeing it, had sat down. The parishioner had contacted the District Council (Environmental Health Department) and the response from them had been unsatisfactory. The seat had now been cleaned. Councillors agreed that they needed to make sure the seat was kept clean.

REMEMBRANCE SERVICE –The Chairman was asked to put an item in the Village Voice about the exceptionally good turnout at the recent service and the efforts put in to the organising by Mr Nickson.

BURGLARIES –There had been a number of burglaries of collection boxes from shops in the area. In one case the response from the police had been bad taking three hours to attend the incident. Mr Clarke asked for parishioners to be made aware of this via the Village Voice.

18. DATE OF NEXT MEETING

Tuesday 20th January 2009

The Chairperson closed the Meeting at 9.30pm

.....
(Chairman)

.....
Date

Bassingbourn-cum-Kneesworth Parish Council**PARISH COUNCIL MEETING 18th November 2008***Comments made by the public during Open Forum*

(where no Councillor action had been agreed)

MANOR FARM PLANNING APPLICATION –The neighbouring resident expressed concerns over the application and the removal of a barn. She stated that she would like to see a fence. She was also concerned about the vehicles accessing the site during the building process. Mr Webb advised that the Parish Council had made their comments to the District Council planners. It had been confirmed that the entrance gate would be retained with an audible and visual warning. A fence was also going to be erected.