

**Bassingbourn-cum-Kneesworth Parish Council**  
**PLANNING MEETING**  
**Minutes of Meeting held on Tuesday 1<sup>st</sup> April 2008**  
**at The Chapel Room, South End- 7.30pm.**

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr White, Mr Crow, Mrs Falcini, Mr Webb,  
 Mr Pidgeon, Mr Sagers, Mr Charter, Mr Dickerson  
 District Cllr Cathcart

APOLOGIES: Mr Clarke

Members of Public: 1

**01. MINUTES OF THE LAST MEETING**

Minutes of the Planning Meetings held on Tuesday 4<sup>th</sup> and 18<sup>th</sup> March 2008, copies previously distributed, were agreed a true record and signed by the Chairman.

**02. MATTERS ARISING**

SCOPING REPORT FOR HIGHFIELD FARM, LITLINGTON –Mr Hallett confirmed that he had scanned the report and forwarded to Councillors for comment.

**03. PLANNING APPLICATIONS**

Mr & Mrs Steyn –Low Farm Cottage, Brook Road –Extension  
 (S/0446/08/F)

*-No  
objection*

S Ogilvie -21 Clarkes Way –Extension and Loft Conversion to form living accommodation  
 (S/0435/08/F)

*-No  
objection*

Mrs Hammond -39 Elm Tree Drive –Extension  
 (S/0412/08/F)

*-No  
objection*

**RESULTS OF PLANNING APPLICATIONS**

Mr & Mrs Blundell	55a High Street	Extension	Permission Granted
(S/0155/08/F)			

**04. OTHER**

WIRELESS STATION –Mr Cathcart confirmed that he had spoken to the Planners who were still waiting for detailed drawings from County Highways about requirements. The planning department were aware of all concerns raised, additionally there was also the question of a footpath as Chestnut Lane was hazardous. The delay was believed to be because the land was in different ownership. Mr Crow stated that he felt because Bassingbourn was on the edge of the county, no help was given. Mr Cathcart added that there were limited planning resources which had to be concentrated in priority areas.

The meeting closed at 7.45pm

Chairman \_\_\_\_\_

Date \_\_\_\_\_

**Bassingbourn-cum-Kneesworth Parish Council**  
**PLANNING MEETING**  
**Minutes of Meeting held on Tuesday 22<sup>nd</sup> April 2008**  
**at The Chapel Room, South End- 7.00pm.**

PRESENT: Mrs Pigeon (Chairman), Mr Hallett, Mr Webb, Mr Crow, Mr Clarke, Mr Charter, Mr Dickerson, Mr White, Mr Chaplin, Mrs Falcini  
Members of Public: 0

APOLOGIES: None had been received.

**PLANNING APPLICATIONS**

G Jupp -3 Cambridge Crescent –Extension  
(S/0462/08/F)

*-No  
objection*

Miss G Schock –The Old Taxi Works, 29 High Street –Shed  
(S/0522/08/F)

Dimensions of Shed requested

Mr D Tamburello –Marden Nursery, Old North Road –Mobile Home  
(S/0596/08/F)

*-No  
objection*

S Read –The Rolling Mill, Mill Lane –Extension & Garage Conversion + internal and external alterations

*-No  
objection*

(S/0517/08/F) & (S/0650/08/F)

The meeting closed at 7.15pm

Chairman\_\_\_\_\_

Date\_\_\_\_\_

**Bassingbourn-cum-Kneesworth Parish Council**  
**PLANNING MEETING**  
**Minutes of Meeting held on Tuesday 6<sup>th</sup> May 2008**  
**at The Chapel Room, South End- 7.30pm.**

PRESENT: Mr White (Chairman), Mr Hallett, Mrs Falcini, Mr Webb, Mr Pidgeon, Mr Clarke, Mr Charter, Mrs Mead-Blandford  
 District Cllr Cathcart

APOLOGIES: Mr Chaplin, Mr Crow, Mrs Pidgeon, Mr Dickerson, District Cllr McCraith, County Cllr Mrs Oliver  
 Members of Public: 3

**IN THE ABSENCE OF MRS L=PIDGEON MR WHITE CHAIRED THE MEETING**

**01. MINUTES OF THE LAST MEETING**

Minutes of the Planning Meetings held on Tuesday 1<sup>st</sup> and 22<sup>nd</sup> April 2008, copies previously distributed, were agreed a true record and signed by the Chairman.

**02. MATTERS ARISING**

OLD TAXI WORKS, HIGH STREET – The District Council Planning Officer had advised that the shed would be 2.52m high to apex and 1.83m high to eaves level and the total length 6.02m and width 3.05m. Councillors agreed that the measurements were acceptable. Clerk to advise the District Council. *-Clerk*

WIRELESS STATION –Mr Cathcart advised that further discussions had taken place with the Planning Officer. He had also formally written to then as well.

**03. PLANNING APPLICATIONS**

Mr & Mrs Cran -9 Wellington Place –Extension  
 (S/0682/08/F)

*-No  
 objection*

Mr P Howes -29 Brook Road –Tree Work  
 (C/11/40/09)

*-No  
 objection*

**AMENDED APPLICATION FOR INFORMATION ONLY**

S Ogilvie -21 Clarkes Way –Extension and Loft Conversion to form living accommodation  
 (S/0435/08/F)

**RESULTS OF PLANNING APPLICATIONS**

M Austin & C Austin (S/0263/08/LB)	Turnstile House, 2 North End	Alterations	Permission Granted
Mr & Mrs Thompson (S/0244/08/F)	153 North End	Erection of 1.8m fence	Permission Refused

**04. OTHER**

APPLICATION FOR THE CEDARS –Mr Cathcart reported that a Planning Application had now been submitted to the District Council and this would probably be sent to the Parish Council for consultation soon. The District Council Planning and Housing Officers had both had discussions with the Developer, North Herts Homes.

The meeting closed at 7.50pm

Chairman\_\_\_\_\_

Date\_\_\_\_\_

**Bassingbourn-cum-Kneesworth Parish Council**  
**PLANNING MEETING**  
**Minutes of Meeting held on Tuesday 20<sup>th</sup> May 2008**  
**at The Chapel Room, South End- 7.30pm.**

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Webb, Mr Pidgeon, Mr Clarke, Mr Charter,  
 Mr White, Mr Dickerson, Mr Geraghty  
 District Cllr Cathcart  
 APOLOGIES: Mr Chaplin, Mr Crow, District Cllr McCraith, County Cllr Mrs Oliver  
 Members of Public: 1

**01. MINUTES OF THE LAST MEETING**

Minutes of the Planning Meetings held on Tuesday 6<sup>th</sup> May 2008, copies previously distributed, were agreed a true record and signed by the Chairman.

**02. MATTERS ARISING**

WIRELESS STATION –Mr Cathcart confirmed the situation was still the same. The District Council were waiting for the access details. He agreed to speak to the Planning Officer later in the week when he visited their office. **-Mr Cathcart**

THE CEDARS –Mr Cathcart also confirmed that the planning application had been received by the District Council but had not yet been processed. It would be sent to the Parish Council in due course.

**03. PLANNING APPLICATIONS**

C Hakansson –Land at Swinnell Close -5 Terraced Cottages  
 (S/0700/08/F)

**-Objection**

The cottages would be outside the village framework, access from the A1198 a concern and the need for affordable housing to be proved. Councillors also supported representations made by residents of Swinnell Close.

**RESULTS OF PLANNING APPLICATIONS**

S Ogilvie (S/0435/08/F)	21 Clarkes Way	Extension	Permission Granted
Mr A Infanti (S/0256/08/F)	Turnpike Nursery	Business Units	Permission Refused
Mr & Mrs Steyn (S/0446/08/F)	Low Farm Cottage, Brook Road	Extensions	Permission Granted

**04. AFFORDABLE HOUSING**

Copies of the plans left following the presentation on the 6<sup>th</sup> May 2008 had been distributed to Councillors. Concern was raised over the inappropriate access from Spring Lane to the proposed development. It was suggested an alternative could be to develop from the other end of the site with access off The Causeway, with pedestrian access only from Spring Lane. It must be stated that the Parish Council would expect a 50/50 split on rental and shared equity properties. It was also not clear whether the 20 affordable properties already proposed were taken into account in the survey. The Clerk was asked to relay these comments back to Mr Hopwood at Bidwells. **-Clerk**

Mr Cathcart stated that he had advised the District Council Planners that the Parish Council wanted a village presentation, to see the proposals with detailed plans, for the Causeway site. He had been told they would arrange this. It was agreed that a presentation needed to be made before August when there would be a lot of people away. The Clerk was asked to write a letter to the Planners urging this. Mr Clarke added that people in the village were getting disheartened at the time this was taking. **-Clerk**

**05. OTHER**

There was none.

The meeting closed at 7.45pm

Chairman\_\_\_\_\_

Date\_\_\_\_\_

**Bassingbourn-cum-Kneesworth Parish Council**  
**PLANNING MEETING**  
**Minutes of Meeting held on Tuesday 1<sup>st</sup> July 2008**  
**at The Chapel Room, South End- 7.30pm.**

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Webb, Mr Pidgeon, Mr Clarke, Mr White,  
 Mr Dickerson, Mr Crow, Mr Chaplin, Mr Geraghty  
 District Cllr Cathcart  
 APOLOGIES: Mr Sagers, District Cllr McCraith  
 Members of Public: 3

**01. MINUTES OF THE LAST MEETING**

Minutes of the Planning Meetings held on Tuesday 3<sup>rd</sup> and 11<sup>th</sup> June 2008, copies previously distributed, were agreed a true record and signed by the Chairman.

**02. MATTERS ARISING**

HILLVIEW FARM –Mr Crow expressed his concerns as to why the application for change of use to site a mobile home had been turned down by the Parish Council. He was advised by Mr Webb that the area for the change of use was not defined on the plans and therefore Councillors could not see the area proposed for the site of the mobile home.

THE CEDARS –Mr Crow also expressed his concerns that the preservation of the trees on the site were not included in the representation made to the District Council following the planning meeting on the 11<sup>th</sup> June. Mr Hallett stated that the trees were not discussed specifically but they would be included under the conservation point. Mr Cathcart added that the Planning Officers were very much aware. The Clerk then advised that she had received another e-mail from the developer's agent asking to meet the Parish Council. Councillors agreed that as the parish had already given its view a meeting would not be productive. They would want to discuss affordable housing but in the case of The Cedars no priority could be given to village people as the site was within the village framework. Priority should be given to the existing scheme. The Clerk was asked to reply stating that the Parish Council had made its decision on the planning application and if the scheme received planning approval a meeting could be arranged then. *-Clerk*

**03. PLANNING APPLICATIONS**

Mr A Reed -38 Elm Tree Drive –Roof Extension  
 (S/0953/08/F)

*-No  
objection*

Sir C Chadwyck-Healy –Manor Farm, North End –Conversion of existing building into 2 residential dwellings following demolition of modern agricultural building, conversion of cart shed to dwelling and erection of new dwelling and garage  
 (S/01002/08/F &S/1001/08/LB)

Concerns were raised over the following

- Access over public footpath onto North End
- Any consequential development
- Windows overlooking the adjacent property (No. 4 North End)
- Removal of Trees

*-Objection*

It was stated that this was one of the most important and sensitive sites in the village and any development needed to be handled with care

Mr H Khan –The Red Lion, Old North Road –Internal and External alterations  
 (S/1004/08/LB)

- The front door should be in keeping with listed building
- Identification of the 'Red Lion' should be maintained by signage

**RESULTS OF PLANNING APPLICATIONS**

Mr L Standen (S/0187/08/F)	Land at Hillview Farm	Conversion of 3 Poultry Units	Permission Granted
Mr D Tamburello (S/0596/08/F)	Marden Nursery, Old North Rd	Mobile Home	Permission Refused

**04. OTHER**

WIRELESS STATION –Mr Cathcart stated that he was still pursuing the application.

The meeting closed at 8.15pm

Chairman\_\_\_\_\_

Date\_\_\_\_\_

**Bassingbourn-cum-Kneesworth Parish Council**

**PLANNING MEETING**

**Minutes of Meeting held on Tuesday 15<sup>th</sup> July 2008**

**at The Chapel Room, South End- 7.30pm.**

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Webb, Mr Pidgeon, Mr Clarke, Mr White,  
Mr Dickerson, Mr Crow, Mr Chaplin, Mr Sagers  
District Cllr Cathcart, County Cllr Mrs Oliver

APOLOGIES: District Cllr McCraith, Mr Geraghty, Mrs Falcini  
Members of Public: 1

**01. MINUTES OF THE LAST MEETING**

Minutes of the Planning Meetings held on Tuesday 1<sup>st</sup> July 2008, copies previously distributed, were agreed a true record and signed by the Chairman.

**02. MATTERS ARISING**

**03. PLANNING APPLICATIONS**

Mr E Crow -66 Spring Lane –Erection of Dwelling following demolition of bungalow (S/1083/08/F)	<i>-No objection</i>
Mr R Warren -7 Fortune Way –Conversion of Garage to living accommodation (S/1084/08/F) The Planners to be asked to make sure there will still be room for off road parking	<i>-No objection</i>
Mr M Thompson -153 North End –Retrospective application for 1.8m fence (S/1086/08/F) Councillors stand by their decision made on the previous application	<i>-Refused</i>
Mr & Mrs Webster -14 Elm Tree Drive –Extension (S/1060/08/F)	<i>-No objection</i>
Mr D Shrimpton -28 Shedbury Lane –Extension and Conservatory Extension (S/1094/08/F)	<i>-No objection</i>
Mr N Howard -Brook Orchard, Brook Road –Change of use of barn to storage & cladding of barn (S/1144/08/F) A study should be made of traffic movements to and from the site	<i>-No objection</i>
Mr & Mrs Ellington -18 Knutsford Road –Extensions (S/1122/08/F)	<i>-No objection</i>
Mr M Sharp –Ashbridge Farm, Fen Road –Change of use of agricultural building to class C light industrial (S/1131/08/F) Concerns over the impact of traffic on North End and the village as a whole.	<i>-Refused</i>
Mr M Parker –Unit B, Highfield Farm –Alterations to building and replacement roof (S/1148/08/F)	<i>-No objection</i>

**RESULTS OF PLANNING APPLICATIONS**

Braxted Homes	The Cedars	Total demolition of outbuildings	Permission Refused
(S/0872/08/CAC)			

**04. OTHER**

THE CEDARS –A letter had been received from Mr & Mrs Finch suggesting options for the site should the application for planning permission fail. The letter was read to the meeting. The Clerk was asked to acknowledge the letter and advise that the points had been noted.

The meeting closed at 8.00pm

Chairman \_\_\_\_\_

Date \_\_\_\_\_

**Bassingbourn-cum-Kneesworth Parish Council**  
**PLANNING MEETING**  
**Minutes of Meeting held on Tuesday 2<sup>nd</sup> September 2008**  
**at The Chapel Room, South End- 7.30pm.**

PRESENT: Mr Crow (Chairman), Mr Hallett, Mr Webb, Mr Pidgeon, Mr Clarke, Mr White, Mr Dickerson, Mr Sagers, Mrs Falcini, Mr Chaplin  
 District Cllr Cathcart, District Cllr McCraith  
 APOLOGIES: Mrs Pidgeon, County Cllr Mrs Oliver  
 Members of Public: 10

**01. MINUTES OF THE LAST MEETING**

Minutes of the Planning Meetings held on Tuesday 5<sup>th</sup> and 19<sup>th</sup> August 2008, copies previously distributed, were agreed a true record and signed by the Chairman.

**02. MATTERS ARISING**

RED LION SIGNAGE –Mr Cathcart reported that he had sent a letter to the Planning Office supporting the comments made by the Parish Council. He had been advised that there was no planning framework to support a refusal. The applicant was however to be asked to retain the Red Lion sign in some form.

THE CEDARS APPLICATION –The planning committee had objected to the application following a site meeting.

THE CAUSEWAY AFFORDABLE HOUSING –Mr Cathcart had been in discussions with the Housing Association and suggested a village presentation be made on Monday 22<sup>nd</sup> September 2008, late afternoon into the evening. Councillors agreed this date and Mr Webb agreed to arrange for the presentation to be made at The Limes Community Centre. Once arrangements had been finalized, residents would be advised.

WIRELESS STATION –The was no further update. The Chairman stated that he had heard that there was another company with heavy lorries moving there. Mr White added that the strain on Chestnut Lane was enormous. Mr Cathcart agreed to urge a meeting with the Planning Officer Paul Sexton.  
*-Mr Cathcart*

**03. PLANNING APPLICATIONS**

Mr D Chapman -37 High Street –Total demolition of single storey garage/outbuilding (S/1400/08/CAC)

*-Objection*

The meeting was closed between 7.40pm and 7.50pm for public discussion.

A vote was taken with 5 Councillors in agreement to refuse the application and 4 to approve.

The building was an integral part of the High Street scene and adds to the streetscape.

Mr D Chapman -37 High Street –Erection of 4 dwellings and garage (S/1399/08/F)

*-Objection*

The meeting was closed between 8.05pm and 8.15pm for public discussion.

Concerns were raised over:

- Access onto the High Street and pedestrian safety, also restricting positions where a crossing could go
- Loss of mature trees
- Backland development which would not enhance the conservation area
- Close proximity to housing in Playles Yard
- Access would mean the loss of a building which adds to the High Street streetscape

All Councillors in agreement

Mrs N Smith -41 Brook Road –Retrospective application for change of use from residential to hairdressing salon (S/1418/08/F)

*-No objection*

Mr P Hodgson -60 South End –Alterations for revised access to bedrooms (s/1441/08/F)

*-No objection*



Mr J Penny –Land r/o 75 Spring Lane –Dwelling  
(S/1447/08/F)

*-Objection*

The meeting was closed between 8.30pm and 8.40pm for public discussion  
Councillors agreed there was no problem with the property itself, their concern was the setting of a precedent for building outside the village framework

Mr E Fox –House adj. 66 Knutsford Road –Boundary Walls  
(S/1445/08/F)

*-No  
objection*

#### **RESULTS OF PLANNING APPLICATIONS**

Mr E Crow (S/1083/08/F)	66 Spring Lane	Erection of Dwelling following demolition	Permission Granted
Mr R Warren (S/1084/08/F)	7 Fortune Way	Conversion of Garage to living acc.	Permission Granted
Mr D Shrimpton (S/1094/08/F)	28 Shedbury Lane	Extension of Conservatory & Extension	Permission Granted
Mr & Mrs Ellington (S/1122/08/F)	18 Knutsford Road	Extensions	Permission Granted
Mr M Thompson (S/1086/08/F)	153 North End	Retro app for erection of 1.8m fence	Permission Granted
Mr M Sharp (S/1131/08/F)	Ashbridge Farm, Fen Rd	Change of Use of agricultural to Class C	Permission Refused

The following planning applications had been withdrawn:

Mr N Howard –Brook Orchard, Brook Road –Change of use of barn to storage and cladding  
(S/1144/08/F)

#### **04.OTHER**

**PROPOSAL FOR AFFORDABLE HOUSING SPRING LANE** –The Clerk had been contacted by Mr Hopwood, Bidwells, regarding the proposal made by Luminus Group for housing behind the Doctor’s surgery. Since the meeting they had been looking at vehicular access options to serve the site. Their favoured option was to use Spring Lane access rather than via a third party land off The Causeway which might involve a ransom situation. Mr Hopwood asked for the Parish Council’s current thinking.

Councillors agreed that pursuing this might jepordise funding for The Causeway site and agreed that the Clerk should advise Mr Hopwood that they were dealing the The Causeway site which was in progress. When that site was finalised, and up and running, they may consider an additional site in the village.

*-Clerk*

The meeting closed at 9.00pm

Chairman\_\_\_\_\_

Date\_\_\_\_\_

**Bassingbourn-cum-Kneesworth Parish Council  
PLANNING COMMITTEE MEETING  
Minutes of Meeting held on Tuesday 16<sup>th</sup> September 2008  
at The Chapel Room, South End- 7.30pm.**

PRESENT: Mrs Pidgeon (Chairman), Mr Clarke, Mr Crow, Mr Dickerson, Mr Hallett, Mr Pidgeon, Mr White, Mr Geraghty, Mr Webb

APOLOGIES: Mrs Falcini, District Cllr Cathcart  
Members of Public:10

**01. PLANNING APPLICATIONS**

Mr V Suma -24 High Street –Change of use from Hairdressers to Fish and Chip Shop Takeaway (S/1468/08/F) *-Objection*

The meeting was closed between 7.45pm and 7.50pm for public discussion.

Representations against the application had been made to the Parish Council by three residents of the High Street. Mr Hallett advised that there had been a question in the Parish Plan asking what parishioners would like to see, in the village, and a fish and chip shop was third on the list after a butchers shop and takeaway. It was stated that takeaway food was available from the village pubs. After discussion a vote was made by Councillors with one Council in favour of approving the application and eight Councillors against.

The Clerk was asked to advise the District Council that the Parish Council were in favour of a fish and chip shop but not at this location

Mr K Jenkins & Mr G Marlow -171 & 173 The Causeway –Vehicular Accesses (S/1480/08/F) *-No objection*

**AMENDED PLANNING APPLICATIONS**

Bassingbourn Community Primary School –Erection of 15 metre high wind turbine Revised location of the wind turbine and submission of an EIA report (S/1158/08/F) *-No objection*

Mr T Marriage -82 Spring Lane –Erection of Dwelling following demolition of existing and change of land to garden (retrospective) *-No objection*  
New detached house replacing existing semi detached house and retrospective change of use of land to garden

**AFFORDABLE HOUSING PRESENTATION**

The Clerk advised that the presentation would be made by Circle Anglia, at The Limes Schoolroom, on Monday 22<sup>nd</sup> September 2008 between 4pm and 7pm. The Village College and Primary School had been asked to advertise the meeting in their weekly newsletter. Councillors agreed to advise the residents of Clarkes Way who would be the immediate neighbours.

The meeting closed at 8.00pm

Chairman\_\_\_\_\_

Date\_\_\_\_\_

**Bassingbourn-cum-Kneesworth Parish Council**  
**PLANNING MEETING**  
*(Approved 7/10/08)*  
**Minutes of Meeting held on Tuesday 23<sup>rd</sup> September 2008**  
**at The Chapel Room, South End- 7.30pm.**

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Webb, Mr Pidgeon, Mr Clarke, Mr White,  
 Mr Dickerson, Mr Saggars, Mr Geraghty, Mr Crow  
 District Cllr Cathcart, District Cllr McCraith, County Cllr Mrs Oliver  
 APOLOGIES: Mrs Falcini  
 Members of Public: 7

**01. MINUTES OF THE LAST MEETING**

Minutes of the Planning Meetings held on Tuesday 2<sup>nd</sup> and 16<sup>th</sup> September 2008, copies previously distributed, were agreed a true record and signed by the Chairman.

**02. MATTERS ARISING**

THE CAUSEWAY AFFORDABLE HOUSING –The presentation had been held in The Limes on Monday 22<sup>nd</sup> September. It had been well attended with plenty of questions asked. Councillors agreed that when the planning application was submitted to the Parish Council, they would invite the representatives from Circle Anglia to a Planning meeting.

WIRELESS STATION –Mr Cathcart reported that the planning officer Paul Sexton, would be contacting the Parish Council to arrange a meeting. There had been some works taking place on the roadway. This was an improvement with visibility splays a lot better.

The meeting was closed between 7.35pm and 7.50pm for a presentation on Manor Farm proposals. Councillors agreed that when the planning application was being considered by the Parish Council, the representatives be invited back to the meeting.

**03. PLANNING APPLICATIONS**

There were no applications for consideration.

**RESULTS OF PLANNING APPLICATIONS**

Mr S Allen (S/1220/08/F)	33 Walnut Tree Close	Porch	Permission Granted
Mr L Standen (S/0865/08/F)	Hillview Farm, Old North Road	Change of use of land for mobile Home	Permission Granted

**04. OTHER**

HIGHFIELD FARM –Concern was expressed over whether planning permission had been granted for all the activities on the site. Mr Crow believed heavy vehicles were based there. Mr Cathcart advised that the District Council were going to send an enforcement officer to look. He agreed to urge.

The meeting closed at 8.00pm

Chairman \_\_\_\_\_

Date \_\_\_\_\_

**Bassingbourn-cum-Kneesworth Parish Council**  
**PLANNING MEETING**  
**Minutes of Meeting held on Tuesday 7<sup>th</sup> October 2008**  
**at The Chapel Room, South End- 7.30pm.**

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Webb, Mr Pidgeon, Mr Clarke, Mr White, Mrs Falcini, Mr Chaplin, Mr Crow

APOLOGIES: District Cllr Cathcart, District Cllr McCraith, Mr Dickerson  
 Members of Public: 3

**CO-OPTION OF COUNCILLOR**

The Parish Council Chairman advised that an application for co-option had been received from Mr Richard King. His letter of application was distributed to Councillors for information.

It was proposed by Mr Clarke, seconded by Mr Crow that he be co-opted. All Councillors were in agreement. The Clerk to invite Mr King to the next meeting on the 4<sup>th</sup> November 2008.

*-Clerk*

**01. MINUTES OF THE LAST MEETING**

Minutes of the Planning Meetings held on Tuesday 23<sup>rd</sup> September 2008, copies previously distributed, were agreed a true record and signed by the Chairman.

**02. MATTERS ARISING**

WIRELESS STATION –There was no further update.

AFFORDABLE HOUSING –Mr Hallett advised that the planning application for affordable housing on The Causeway was on the District Council website. As the next scheduled planning meeting was not until the 4<sup>th</sup> November, an extra meeting may need to be called to consider the application once received by the Parish Council.

**03. PLANNING APPLICATIONS**

Mr M Whitt -65 North End –Dwelling  
 (S/1604/08/F)

No objection providing there was provision for parking made on existing property

*-No  
 Objection*

**RESULTS OF PLANNING APPLICATIONS**

Sir C Chadwyck-Healy (S/1354/08/F)	Manor Farm	Extension	Permission Granted
Mr T Marriage (S/1316/08/F)	82 Spring Lane	Erection of Dwelling	Permission Granted
Mr D Chapman (S/1399/08/F)	37 High Street	Erection of 4 Dwellings	Permission Refused
Mr D Chapman (S/1400/08/CAC)	37 High Street	Demolition of Garage	Permission Refused

**04. OTHER**

There was no other business.

The meeting closed at 7.45pm

Chairman \_\_\_\_\_

Date \_\_\_\_\_

**Bassingbourn-cum-Kneesworth Parish Council  
PLANNING COMMITTEE MEETING  
Minutes of Meeting held on Tuesday 28<sup>th</sup> October 2008  
at The Chapel Room, South End- 7.30pm.**

PRESENT: Mrs Pidgeon (Chairman, Mr Crow, Mr Dickerson, Mr Hallett, Mr Pidgeon, Mr White, Mr Geraghty, Mr Webb, Mr Saggars

APOLOGIES: Mr Clarke, Mrs Falcini, District Cllr McCraith  
Members of Public:5

**01. PLANNING APPLICATIONS**

Circle Anglia –The Causeway –Erection of 20 Dwellings  
(S/1614/08/F)

The meeting was closed between 7.30pm and 8.05pm for public discussion.

It was agreed condition approval be recommended subject to the following conditions

*-Approval  
Subject to  
conditions*

- That houses are retained for local people with a strong connection to the village
- The highest building code regulations are used and the design guide adhered to
- Parish Council involvement with the Section 106 Agreement
- Traffic Calming introduced on The Causeway to accommodate the development
- A hedge is planted inside the development (backing onto Willmott Road) next to the permissive footpath

The Clerk also to comment that the Parish Council were disappointed to see the lack of renewable energy highlighted on the plans for the houses.

The Clerk advised that a meeting was to be held at the District Council offices on the 10<sup>th</sup> November 2008 to discuss the application. Someone from the Parish Council was invited. Mrs Pidgeon and Mr White agreed to attend.

*-Mrs  
Pidgeon &  
Mr White*

Mr S Capewell -17 Clarkes Way –Extensions  
(S/1562/08/F)

*-No  
objection*

Mr & Mrs Lynn -12 High Street –Conversion of Part garage to residential use  
(S/1661/08/F)

*-No  
objection*

North Herts Surfacing Ltd -76 Old North Road –Retrospective application for change of use of existing store to office and land to parking and open storage  
(S/1667/08/F)

*-No  
objection*

**AMENDED PLANNING APPLICATIONS**

Mr M Whitt -65 North End –Dwelling –Addition of a second first floor window to the front elevation and parking layout to the front of 65 North End

*-No  
objection*

**AMENDED PLANNING APPLICATIONS (for information only)**

Mr K Jenkins & Mr G Marlow -171 & 173 The Causeway –Vehicular Access  
(S/1480/08/F)

New surfaces –grasscrete for 8m and the shingle.

The meeting closed at 8.20pm

Chairman \_\_\_\_\_

Date \_\_\_\_\_

**Bassingbourn-cum-Kneesworth Parish Council**  
**PLANNING MEETING**  
**Minutes of Meeting held on Tuesday 4<sup>th</sup> November 2008**  
**at The Chapel Room, South End- 7.30pm.**

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Pidgeon, Mr Clarke, Mr White, Mrs Falcini, Mr Chaplin, Mr Crow, Mr Sagers, Mr Webb  
 District Cllr Cathcart, District Cllr McCraith, County Cllr Mrs Oliver

APOLOGIES: Mr Dickerson  
 Members of Public: 4

**01. MINUTES OF THE LAST MEETING**

Minutes of the Planning Meetings held on Tuesday 7<sup>th</sup> and Tuesday 28<sup>th</sup> October 2008, copies previously distributed, were agreed a true record and signed by the Chairman.

**02. MATTERS ARISING**

WIRELESS STATION –There was no further update.

AFFORDABLE HOUSING –Mr Cathcart reported that he had asked for the compilation of the Section 106 agreement, for The Causeway site, to be speeded up and once compiled presented to the Parish Council. The Chairman, Mr White and Mr Crow would be attending a meeting with the District Council on the 10<sup>th</sup> November 2008 to discuss the application.

**03. PLANNING APPLICATIONS**

Sir Charles Chadwyck-Healy –Manor Farm –Alterations, extension and conversion of offices and outbuildings to 3 dwellings with associated garaging. Demolition of attached modern outbuilding

(S/1758/08/F & S/1752/08/LB)

The meeting was closed between 7.15pm and 7.50pm for public discussion and for Mr Neil Davison, representing Sir Charles Chadwyck-Healy, to answer questions on the application.

Councillors agreed the application, six votes for with three against, with the following conditions:

- It is a condition of the planning consent that the gate to the development is retained
- A covenant to protect the site from further development is put in place

Partnerships in Care –Kneesworth House –Erection of 5.2m fence to internal courtyard at Holland House

*-No  
Objection*

(S/1752/08/F)

Mrs Pidgeon declared an interest and was not involved with the decision

**RESULTS OF PLANNING APPLICATIONS**

Mr P Hodgson (S/1441/08/LB)	60 South End	Alterations	Permission Granted
Mr E Fox (S/1445/08/F)	66 Knutsford Road	Boundary Walls	Permission Granted

**04. OTHER**

There was no other business.

The meeting closed at 8.05pm

Chairman\_\_\_\_\_

Date\_\_\_\_\_

**Bassingbourn-cum-Kneesworth Parish Council**  
**PLANNING MEETING**  
**Minutes of Meeting held on Tuesday 18<sup>th</sup> November 2008**  
**at The Chapel Room, South End- 7.30pm.**

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Clarke, Mr White, Mrs Falcini, Mr Chaplin,  
Mr Crow, Mr Saggars, Mr Webb, Mr King  
District Cllr McCraith

APOLOGIES: Mr Dickerson, Mr Pidgeon, County Cllr Oliver, District Cllr Cathcart

Members of Public: 2

Mr King, co-opted onto the Parish Council at the meeting on the 7<sup>th</sup> October 2008, signed the Declaration of Acceptance of Office and joined the meeting.

**01. MINUTES OF THE LAST MEETING**

Minutes of the Planning Meetings held on Tuesday 4<sup>th</sup> November 2008, copies previously distributed, were agreed a true record and signed by the Chairman.

**02. MATTERS ARISING**

**AFFORDABLE HOUSING** –Mr Crow reported that he attended a District Council meeting regarding The Causeway site with Mrs Pidgeon and the Chairman. The meeting was satisfactory with lengthy discussions regarding the points raised by the Parish Council on the planning consultation. Councillors reiterated their comments about local people being top of the list for the housing. Green issues were also discussed and it was confirmed that the highest possible specification they could use would be installed. County Council Highways were looking at the proposed entrance to the development and this could result in the 30mph speed limit being extended further along The Causeway. The application would be going to the planning committee on the 18<sup>th</sup> December 2008 and it was hoped the funding process could then commence. Mr Clarke expressed his concerns over the lack of garages on the site. It was stated that there was plenty of hard standing and parking spaces.

Mr Hallett thanked Mr White, Mrs Pidgeon and Mr Crow for attending the meeting.

**03. PLANNING APPLICATIONS**

Mr N Howard –Brook Orchard Farm –Removal of Planning Condition  
(S/1873/08/F)

*-Objection*

Specific information on the type of sub letting planned, required by the Parish Council, before the application could be considered.

**04. OTHER**

There was no other business.

The meeting closed at 7.45pm

Chairman\_\_\_\_\_

Date\_\_\_\_\_

**Bassingbourn-cum-Kneesworth Parish Council**  
**PLANNING MEETING**  
**Minutes of Meeting held on Tuesday 2<sup>nd</sup> December 2008**  
**at The Chapel Room, South End- 7.30pm.**

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Clarke, Mrs Falcini, Mr Saggars, Mr Webb,  
 Mr Pidgeon  
 County Cllr Oliver, District Cllr McCraith, District Cllr Cathcart  
 APOLOGIES: Mr White, Mr King, Mr Crow

Members of Public: 3

**01. MINUTES OF THE LAST MEETING**

Minutes of the Planning Meeting held on Tuesday 18<sup>th</sup> November 2008, copies previously distributed, were agreed a true record and signed by the Chairman.

**02. MATTERS ARISING**

**AFFORDABLE HOUSING** –Mr Cathcart reported that the planning application was to be considered on the 3<sup>rd</sup> December. There would also be a site meeting for the planning committee. He would be attending and would highlight the points raised by the Parish Council about the proposed development. These would include the use of renewable energy which had been suggested as 10%. Mr Cathcart felt it should be more like 20%. The Local Plan had been challenged to change wording to ‘at least 10%’. Mr Saggars stated that the allocation pyramid should be reiterated. Mr Cathcart agreed to ask for the Parish Council to be involved with the discussions and agreement of the Section 106 Agreement.

**03. AMENDED PLANNING APPLICATION (FOR INFORMATION)**

North Herts Surfacing Ltd -76 Old North Road –Retrospective Change of Use  
 Additional information regarding the access  
 (S/1567/08/F)

**RESULTS OF PLANNING APPLICATIONS**

Mr J Penny (S/1447/08/F)	Land r/o 75 Spring Lane	Dwelling	Permission Refused
Partnerships in Care (S/1752/08/F)	Kneesworth House	5.2m high fence	Permission Granted
Sir C Chadwyck-Healy (S/1758/08/LB)	Manor Farm	3Dwellings & Alterations	Permission Granted

**04. OTHER**

**BROOK ORCHARD FARM** –Mr Cathcart reported that complaints had been received about a generator which was operating all the time and therefore noisy. Mr Clarke stated that a company were advertising their business as being located at the site. The application to remove a planning condition to allow this had not yet been approved. The Parish Council had asked the planners for more information on the type of business likely to operate. Mr Cathcart agreed to speak to the Planners. **-Mr Cathcart**

The meeting closed at 7.45pm

Chairman \_\_\_\_\_

Date \_\_\_\_\_



**Bassingbourn-cum-Kneesworth Parish Council  
PLANNING COMMITTEE MEETING  
Minutes of Meeting held on Wednesday 10<sup>th</sup> December 2008  
at The Chapel Room, South End- 7.20pm.**

PRESENT: Mrs Pidgeon (Chairman), Mr Crow, Mr Dickerson, Mr Hallett, Mr White, Mr Webb,  
Mr Saggars, Mr Clarke. Mrs Falcini  
District Cllr Cathcart

APOLOGIES: Mr Geraghty

MEMBERS OF THE PUBLIC: 2

**AMENDED PLANNING APPLICATIONS**

Bassingbourn Community Primary School –Brook Road –Change in location of wind turbine  
(S/1158/08/F)

*-No  
objection*

Circle Anglia –The Causeway –Erection of 20 Affordable Dwellings  
(S/1614/08/F)

Mr Cathcart reported that a site meeting had been held and the members were going for approval. He had mentioned the points raised in the original planning application especially the request for the Parish Council to be involved in the Section 106 Agreement negotiations. There seemed to be a reluctance for the Parish Council to be signatories. Councillors felt they should press to be signatories. A vote was taken to approve the amendments subject to further discussions on the Section 106 signatories. Seven Councillors were in favour with two against.

The meeting closed at 7.40pm

Chairman\_\_\_\_\_

Date\_\_\_\_\_