

# BASSINGBOURN-CUM-KNEESWORTH PARISH COUNCIL

Dear Councillor

I hereby give you notice that a meeting of the Parish Council will be held ***virtually***  
on **TUESDAY 15<sup>th</sup> September 2020** at **7.30 pm.**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

**The Council welcomes members of the public to their meetings.  
At the beginning of the meeting, for 15 minutes, members of the public  
may contribute their views and comments to the Parish Council.**

**Zoom details :** Meeting ID: 894 5375 1831  
Passcode: 197181

Dated this 8<sup>th</sup> September 2020

*Valerie Tookey*  
Clerk of the Parish Council

**Note : County Broadband representative will be present to explain their  
plan for a new FTTP broadband network in Bassingbourn.**

1	<b>Apologies for absence :</b>	
2	<b>Declaration of Interests :</b>	All
3	<b>To approve Minutes of Meeting held on the 18<sup>th</sup> August 2020</b> (previously circulated)	All
4	<b><u>Governance</u></b> <u>4.1 Appointments to Committees/Advisory Groups</u> Cllr Carter to be nominated to HR committee <u>4.2 Terms of Reference for the Pavilion Advisory Group</u> Consideration of draft and agreement. <u>4.3 Pavilion Hire Agreement</u> Draft circulated for approval <u>4.4 Pavilion Management Committee</u> Current constitution circulated for consideration/amendment/appointment	All
5	<b><u>Pavilion</u></b> <u>5.1 Attempted break in</u> To record attempted break in 5.9.20 <u>5.2 EPCM 28<sup>th</sup> September</u> <u>5.3 Condition of Building</u>	ED ED MW

	Zoom details : Meeting ID: 817 0961 6194      Passcode: 999611	
6	<b>Cambs County Council</b> : C Cllr Van de Ven	
7	<b>South Cambs District Council</b> : D Cllr Cathcart	
8	<b>Advisory Groups</b> update from any meetings if held through month <u>8.1 Environment</u> <u>8.2 War memorial</u> <u>8.3 Traffic and Travel</u> Notes previously circulated <u>8.4 Pavilion Advisory Group</u>	MH PC RL SD/ PC
9	<b>Financial matters:</b> <u>9.1 Authorisation of Payments</u> (list to be circulated) <u>9.2 Exercise of Public Rights</u> To record requests for information. <u>9.3 Payment to URC for electricity for laptop project (COVID funding)</u> <u>9.3. Pay increase for staff backdated to 1.4.20</u> <u>9.4 Barclays Mandate</u> Council to agree that the RFO Mrs B Isherwood has authorisation access to Barclays Bank accounts in order to give instructions to Barclays Bank, to obtain account information, and to make fund transfers between bank accounts in the name of Bassingbourn-cum-Kneesworth Parish Council. <u>9.5 Clerks report on general maintenance issues including tree husbandry.</u> <u>9.6 Cemetery Roadway</u> Consideration of quotations for repair works (paper circulated)	All BI/ALL  BI/ALL  ALL  VT  VT
10	<b>Planning :</b> 10.1 20/03540/HFUL Loft conversion 16 Robinson Gardens <u>10.2 Planning Approval Recorded :</u> Variation of condition 2 re 41 Fen Road	All
11	<b>Planning Consultation :</b>  <a href="https://www.gov.uk/government/consultations/planning-for-the-future">https://www.gov.uk/government/consultations/planning-for-the-future</a>  To consider and agree response	
12	<b>The Limes/Old School</b> <u>11.1 Draft lease</u> <u>11.2 Report back from The Limes Advisory Group</u>	HH HH

**Dates of Meetings :-**

Amenities Committee :2020 – 14<sup>th</sup> October; 11<sup>th</sup> November; 9<sup>th</sup> December.

Finance : Planning:- 2020 - 6<sup>th</sup> October; 3<sup>rd</sup> November; 1<sup>st</sup> December.

Main Council:- 20<sup>th</sup> October; 17<sup>th</sup> November; 15<sup>th</sup> December.