

Bassingbourn cum Kneesworth Parish Council

Finance Committee

Dear Councillor

I hereby give you notice that a meeting of the Finance Committee will be held

On Tuesday 7th July 2020 at 7.30pm virtually.

Joining instructions for zoom: ID 549 779 9890 Password: 059626

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Council welcomes members of the public to its meetings. At the beginning of the meeting, for no longer than 15 minutes, members of the public may contribute their views and comments to the Parish Council. Joining the meeting details as above.

Dated the 2nd July 2020

Barbara Isherwood - RFO to the Parish Council

1	Apologies for Absence					
2	Declarations of Interests relating to items on the agenda and dispensations					All
3	Minutes of Finance Committee meeting held on 2 nd June 2020 (previously circulated)					All
4	RFO report					RFO
5	Authorisation of payments					All
Contractor		Invoice No	Date	Net	VAT	Gross
Salaries			30.06.20	1893.43	0.00	1893.43
Working from Home			30.06.20	48.00	0.00	48.00
HMRC		126PD00105696	30.06.20	452.69	0.00	452.69
Herts & Cambs Grounds Maint Grass cutting and playgrounds May and June		128, 190	28.05.20 & 26.06.20	2916.66	583.34	3500.00
The Print Works – Leaflet coronavirus		2777	28.06.20	125.00	0.00	125.00
M Hallett – Maps from Hello Print		2099761	19.06.20	160.95	0.00	160.95
Red Shoes – payroll services		5150	29.06.20	60.00	12.00	72.00
Morelock –pro-forma for 5 more fixing kits for road sign		19423	29.06.20	250.00	50.00	300.00
The Village Voice – Grant funding for 2020/2021		0096	22.06.20	2000.00	0.00	2000.00
NBB Recycled Furniture – pro- forma for picnic benches		127626	12.02.20	3430.00	686.00	4116.00
Viking Direct – printer ink & paper		425498	22.06.20	79.86	15.97	95.83
Brown & Lee – Full survey of Limes		4055	16.06.20	575.00	115.00	690.00
Swiftclean – monitoring services Pavilion		032877	22.06.20	193.50	38.70	232.20
			Totals	£12,185.09	£1,501.01	£13,686.10

Clerk to Parish Council

Val Tookey, 36 The Causeway, Bassingbourn SG8 5LG

E-mail: parishclerk@bassingbourn.org

6	Bank accounts update – progress on Barclays online	BI
7	To record response to letter of complaint (in camera)	ED

Date of Next Finance Meeting: – 4th August 2020

Amenities Committee :2020 – 12th August; 9th September; 14th October; 11th November; 9th December.

Finance : Planning:- 2020 - 4th August; 1st September; 6th October; 3rd November; 1st December.

Main Council:- 2020 – 21st July; 18th August;15th September; 20th October; 17th November; 15th December