

# Bassingbourn-cum-Kneesworth Parish Council

## Minutes of Amenities Committee Meeting held virtually on Wednesday 13<sup>th</sup> May 2020.

Present : Cllrs Dixon (Chairman), Catherall, Douglass, Freeman, Hodge, and Oakley.  
Also present were Councillors Davis, Hallett, Leith and White.

Mrs V Tookey was in attendance as Clerk and Mrs B Isherwood as R.F.O.

1	<b>Apologies for absence :</b> None were received. Cllr Geraghty was not present.	
2	<b>Declarations of Interests relating to items on the agenda and dispensations:</b> Cllr Hodge declared a non pecuniary interest for item 8.1.	
3	<b>Minutes of meeting held on 8<sup>th</sup> April 2020,</b> having been previously circulated were approved for signing once Council was able to meet in person.	
4	<p>General Maintenance Issues:-</p> <p><u>4.1. Pavilion</u></p> <p>4.1.1. The RFO was pleased to report that the remedial works regarding legionella were completed on 5.5.20. The grounds maintenance company will replace the Heras fencing. The RFO reported that fire extinguishers and relevant signs were on order. She further reported that she was, at surveyor's behest endeavouring to find out whether any of the artex ceilings contain asbestos and whether there is a damp proof course. Cllr Freeman commented that members of the football club may know. Council was awaiting the full surveyors report which was expected at the end of the week. Council was anticipating that an indication would be included regarding whether the extension and refurbishments to the specification was an option. Chairman asked whether Plan C i.e. a timber framed "kit" on the existing base, with tradesman to complete to specification; was now not to be considered. Cllr Hallett stated that the RFO's work to establish exactly how much money Council had for the pavilion has been a vital exercise. Whichever route Council decide to take, the work will need to go out to tender.</p> <p>Cllr Leith left the meeting at this point.</p> <p>Committee discussed the Working Group and Pavilion Committee roles and composition. It is recorded that the membership for the Working Group currently is Cllrs Douglass, Sams, Dixon and Oakley; and the Pavilion Committee consists of Cllrs Douglass, Freeman, Dixon and Mr Mark Smith. It is recorded that both sports groups have agreed to a single point of contact and have appointed a project manager on their behalf.</p> <p>Cllr Freeman asked for the pavilion to be an agenda item for the ain Council meeting to be held on the 19th of May.</p>	BI/ VT MF
5	<p><b>Play areas:-</b></p> <p><u>5.1 Items of repairs to note.</u></p> <p>Clerk reported that vandalism had occurred, and repairs made, to the aero tilt at South End. Committee was to sad to hear of this and the further vandalism to the seats.</p> <p><u>5.2 Bubble spinner</u></p>	

	<p>Clerk reported that despite spare parts being purchased and a contractor ready to repair this piece of equipment, during the period waiting for the parts with the spinner taped off, the equipment had been further vandalised. Clerk arranged for the spinner to be removed and stored. When the contractor arrived to repair, during the time the base plate was left open that also was vandalised. Committee heard how repairs were just over £200 and the new parts were about £140. There obviously would be further costs to get the repairs completed. The decision needed to be made whether to replace this piece of equipment or to repair. On proposition of Cllr Catherall, seconded by Cllr Hodge it was agreed to purchase another piece. Chairman to look into options.</p> <p><u>5.3 Sanitization of Play areas</u></p> <p>Committee had been circulated with contractor's advice regarding cleaning and sanitizing of all play equipment including gates railing benches signs etc once the lockdown was over and play areas were back in use. On proposition of Cllr Catherall, seconded Cllr Douglas the Clerk was asked to get a quote for this work which should be implemented nearer the time of opening.</p>	<p>SD</p> <p>VT</p>
6	<p><b>Elbourn Play Area</b></p> <p><u>6.1 Footpath</u></p> <p>The Clerk has continued to pursue Cala Homes regarding this footpath link to Elbourn Way play area. Cala Homes have requested a meeting with South Cambs and the Parish Council. Cala do not believe there is enough space for a path to be created on the play area side. This meeting obviously will not take place until safe to do so. Clerk had also checked with SCDC Planning Department. The decision has not yet been made to remove the condition, and she had responded with reminder of the parish council's objection.</p> <p><u>6.2 Hedge fronting The Causeway</u></p> <p>Clerk had been in touch with Cala regarding the front hedge which according to the planning permission was to remain as part of the hedge was of significant interest. However over the weekend of 25<sup>th</sup>/26<sup>th</sup> April, the residents have removed the hedge and then placed with hedges taken from another area on the site. This work according to Cala Homes was not sanctioned and they are contacting the Housing Association requesting that the residents or Association reinstate. Council agreed that this item needed to be dealt with by SCDC Enforcement since Cala must meet the planning conditions. Clerk confirmed she had reported to the Planning Department following a discussion with District Cllr Cathcart.</p>	<p>VT</p> <p>SD/VT</p>
7	<p><b>Footpaths</b></p> <p><u>7.1 Cyclists</u></p> <p>7.1.1 Clerk reported residents' concerns regarding <i>cyclists using footpaths</i>. Following suggestion by Cllr Catherall, Council agreed that the speed watch signs could be adapted to state "no cyclists". There are six signs which could be strategically placed. Proposed by Cllr Douglass, seconded Cllr Oakley.</p> <p>7.1.2 <i>Footpath 12</i> - Complaints continue to be received regarding this footpath. At the moment the actual footpath is not obstructed. Discussion regarding whether this would need to be cut concluded that as it was not included within the current footpath contract any work will incur a further cost.</p>	<p>BU/</p> <p>VT</p>

	<p>Council agreed to continue to monitor the situation and when the gates are shut, to then arrange cutting.</p> <p>7.1.3 Chairman raised the issue of the <i>footpath to the A505</i>. It would appear that currently Cokenach Farms own the path on the Bassingbourn side of the 505. The other side previously belonged to EW Pepper has now been sold to North Herts District Council. Clerk was to pass the matter on to County Cllr Van de Ven for action.</p>	
8	<p><b>The Tanyard/Willmott Recreation Ground</b></p> <p><u>8.1 Access</u></p> <p>8.1.1 Committee recorded that whilst there are 7 properties with gates onto the rec, there is no legal right of access. At the moment one property needs oil deliveries via the Recreation Ground. Other properties may require vehicular access to the rear of their properties. One recent experience was noted where a builder had used the private roadway and was building a decking, complete with cement mixer and materials on the Recreation Ground, had no permission. Committee were firmly of the opinion that any access should be arranged via the Clerk. Clerk will draft letter and policy for approval.</p> <p>8.1.2 Committee discussed the use of the <i>private road for vehicular access</i> onto the Recreation Ground. At the moment this is possible due to a missing wooden bollard. A telegraph pole needs to be sourced and all councillors to investigate.</p> <p><u>8.2 Metal Circular Seat</u></p> <p>Committee were reminded that this was to be reinstated following the planting of a tree and was a condition of a planning permission. Cllr Freeman was asked to pursue the Football Club who was to provide and plant the tree. The condition of the seat to be reviewed.</p>	<p>VT</p> <p>ALL</p> <p>MF</p>
	<p>There being no further business the meeting closed at 8.55 pm.</p> <p>Signed ..... Chairman. .... Date</p> <p>,</p>	

**Date of Next Meetings: –**

2020 – 10<sup>th</sup> June; 8<sup>th</sup> July; 12<sup>th</sup> August; 9<sup>th</sup> September; 14<sup>th</sup> October; 11<sup>th</sup> November; 9<sup>th</sup> December.