

BASSINGBOURN-CUM-KNEESWORTH PARISH COUNCIL

Minutes of Extraordinary Meeting of the Parish Council held remotely on the
28th September 2020.

Present : Cllrs Douglass (Chairman); Carter; Catherall; Davies; Dixon; Geraghty, Hallett; Hodge; Leith; Oakley; Sams; Spenceley; Wakefield and White.

Also in attendance were Mrs V Tookey (Clerk) and Mrs B Isherwood (Responsible Financial Officer).

District Cllr N Cathcart and 7 members of the public were also present.

During the Public speaking session councillors were urged to move forward with firstly making a decision on the pavilion's future, and also to move forward with a project plan of action.

1	Apologies for absence : Cllr Hirtzel due to previous family commitment.
2	Declaration of Interests : None were recorded
3	Pavilion : Chairman opened the meeting by referring to the Draft Business Case prepared by Cllr Leith. She thanked him for the work in compiling the document and reminded those present that it was a working draft document, and there were amendments to be made. Councillors took the opportunity to openly air their views regarding the pavilion to include:- <ul style="list-style-type: none">• the history,• its proposed uses,• how to meet carbon efficiency,• who would be responsible for writing the tender specification for extend and refurb option?• how to meet building regulations• current funding and whether reserves could be re-allocated• not the time for fund raising (BI was preparing a forecast to end of year for Finance Committee)• were users coming forward with other funding• could the extend refurb option be completed in stages? Cllr Wakefield proposed that an updated tender specification for the extend/refurb option be obtained as soon as possible in order that costings from contactors be acquired. Cllr Leith seconded this, and the motion was unanimously agreed.

	<p>Cllr Hodge proposed that Cllr Wakefield take the lead regarding the pavilion project, ensuring that the time scale is kept to a minimum. Cllr Davis seconded the proposal. Council agreed.</p> <p>The Chairman summarized the meeting by concluding that this parish council is capable of delivering a building that is adequate for sports and outdoor activities, whilst meeting the Council's aspiration of carbon efficiency.</p>
	<p>There being no further business the Chairman closed the meeting at 8.40 pm.</p> <p>Signed Chairman Date</p>

DRAFT