

Bassingbourn-cum-Kneesworth Parish Council
RECREATION GROUND COMMITTEE MEETING
Minutes of Meeting held on Wednesday 22nd February 2017
at The Chapel Room, South End- 7.30pm.

PRESENT: Cllr Freeman (Chairman), Cllr Geraghty, Cllr Sams, Cllr Douglass, Cllr Dixon, Mr Smith
 Members of Public 3

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Robinson, Cllr McNulty, Cllr Hallett, Cllr Oakley

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS

All Parish Councillors declared an interest as they were Trustees of the Recreation Ground Charity. Dispensations had been granted by the Clerk for a four year period.

3. MINUTES OF LAST MEETING

The minutes of the meeting held on Wednesday 14th December 2016, copies previously distributed, were agreed a true record and signed by the Chairman.

4. MATTERS ARISING

4.1 Tree Work

4.1.1 Survey of Cherry Tree on small village green

The Clerk would find out when the survey was likely to take place.

-Clerk

4.2 Grounds Maintenance 2017/18 –Meeting with contractor

It was agreed at the time of the discussion regarding the contract award that regular meeting would take place with the successful contractor to avoid any breakdown in communication as had happened in the past. The Chairman would contact Mr Buchan and arrange a meeting before the new contract came into force in April 2017.

*-Cllr
Freeman*

5. OPEN FORUM

There were no issues raised.

6. CORRESPONDENCE

Correspondence received was discussed under agenda items.

7. FINANCIAL REPORT

7.1 Financial Report

A report was circulated to members. The Clerk confirmed that the meter for the electricity supply had been read for all of the bills. It was noted that football floodlights and battery charging was adding to the cost.

7.2 Confirmation of Budget 2017/18

Cllr Douglass and Cllr Dixon who were working on a play area rejuvenation project, wanted to know the budget. Cllr Sams confirmed that Councillors agreed to invest in play equipment next financial year. There were ‘pots’ of money available for this purpose and would circulate the approved budget for 2017/18.

-Cllr Sams

8. UPDATE ON THE ROUSES8.1 Refurbishment of memorial bench

The bench was now in position and members agreed it looked very good. The Clerk had asked the contractor about a memorial plaque, which was originally on the bench, and he was going to investigate. Cllr Sams would add the bench to the Parish Council Asset Register.

*-Cllr Sams*8.2 Future use of The Rouses area

Cllr Sams advised that investigations were underway regarding the installation of a MUGA but he was aware of the requirement that digging was not permitted on the land. The Clerk would forward the paperwork relating to the contamination to Cllr Sams. In the meantime he would find out the dimension of the holes that needed to be dug from the contractor. This would then be discussed with the County Farms Officers. It was hoped that funding for this equipment would be available through grants.

*-Clerk*8.2.1 5 a side Goal Posts

The Chairman would speak to the Grounds Maintenance contractor who had offered to help.

*-Cllr
Freeman*8.2.2 Basketball Net

The installation of the hoop was in hand.

8.2.3 Proposal for an exercise Park

The Clerk had received one response to her newsletter item. This was in support of the proposal. As advised at the last meeting the Chairman had spoken to Personal Trainers in the village who would use the equipment.

8.3 Missing Gate and grass reinforcement

It was agreed that this item be removed from the agenda.

9. RECREATION GROUND MAINTENANCE9.1 Recreation Area Signs

The Chairman had drilled some holes in the signs and put up some of them on existing signage. It was noted that the signs were purchased for display at the entrances to the village's open spaces.

9.2 Compacted Soil Under Seating

This was in hand. The Chairman advised that he had some matting which could be put underneath. Cllr Geraghty offered his help.

*-Cllr
Freeman*9.3 Damaged matting on South End entrance

This related to the entrance to the play area where it was very muddy. The Chairman agreed to also deal with this area whilst dealing with the seating.

*-Cllr
Freeman*9.4 Subsidence on South End ground

This was noticeable. The Clerk advised that the cost last time to fill the dip in 2011 was £3800 plus VAT. The work was carried out by contractor Stewart Bullard. It was agreed that the Clerk would contact Mr Bullard and ask him to meet with Mr Smith to discuss a quote.

Mr Smith then stated that weedkiller needed to be put down at the end of March. The ground also needed to be rolled. It was advised that both the senior and junior Football Clubs did not finish their season until the end of April. It was agreed that Mr Smith would talk to the Ground Maintenance contractor about the requirements, the timetable and a quotation for approval at the March Parish Council meeting.

*-Mr Smith
& Clerk*

10. PLAY AREAS10.1 Weekly Play Area Safety Reports

The reports were being prepared with Cllr Dixon following up any urgent actions. Cllr Dixon advised that she was going to meet with the contractor so that she understood the inspection specification.

10.1.1 Elbourn Way Missing Safety Tile and rope bridge

The Clerk to arrange the order with Playdale.

10.1.2 Replacement Swings

Cllr Dixon and the Clerk had met with a representative from Sovereign Playgrounds A quotation for replacement swings and other equipment had been provided. It was noted that the swings in the South End play area could be refurbished to save costs. Cllr Dixon advised that following her meeting with the Playdale representative she had been told that they already had a dialogue with Cllr Freeman. He agreed to telephone his contact and give the details of Cllr Dixon. She and Cllr Douglass could then collate all the information.

*-Cllr
Douglass,
Cllr Dixon*

10.2 South End Play Area Proposal

Cllr Douglass suggested that the existing play area fence be moved towards Rivendell House so that the area could accommodate more equipment. She had been in contact with the fencing supplier who advised that a 9ft panel would cost £195, a post £29 and it would be a £120 delivery charge. She thought that around 9 panels would be needed to extend the area.

Members were reminded that the Grounds Maintenance Contractor had offered to help modify the fencing to allow the mowers through. The extension to the area might be something that could be arranged at the same time. The Chairman would discuss with the Contractor. After further discussion Members agreed that investigations could commence regarding the extension to the play area providing enough space was left to get the grass cutting machinery onto The Rouses.

Cllr Dixon and Cllr Douglass would investigate, and price, additional equipment. Cllr Dixon stated that the most requested item by the village children was a zip wire which was suggested could go on the side of the play area towards Knutsford Road. A disabled access roundabout would also be investigated.

*-Cllr
Douglass,
Cllr Dixon*

10.2.1 Quotations for Equipment

Cllr Douglass and Cllr Dixon to work on proposals and obtain quotations for the committee to consider.

10.2.2 Recent Play Structure installation

Following the last complaint about the suitability of the structure the manufacturer had made some modifications. There was still concern over the access steps where it appeared that safety surfacing had been installed over a pile of earth. Cllr Douglass advised that a few people had complained about this and suggested another step be added. The Clerk confirmed that payment for the equipment and installation was being held until Councillors were satisfied.

The Chairman agreed to contact the company, Proludic, again. He would refer them to Cllr Dixon and Cllr Douglass for them to follow up the concern.

*-Cllr
Freeman.
Cllr
Douglass,
Cllr Dixon*

11. PAVILION WORKING PARTY UPDATE11.1 New Pavilion Working Group Update

There was no update available. It was believed that before any further work could be carried out the Building Regulations needed to be approved by South Cambridgeshire District Council.

11.2 Pavilion Maintenance11.2.1 Pavilion Ceiling

Cllr Geraghty reported that work had started on the ceiling but due to a water leak the ceiling hadn't properly dried out. Once it had then the plastering would be completed.

11.2.2 Quotations for Internal Works

Awaiting completion of the ceiling. Cllr Geraghty offered to get a further quote. The Clerk advised that the three quotes were originally obtained in 2015. The Chairman added that he had sourced some sockets and tubing.

Cllr Douglass suggested that consideration be given to installing an additional external door from the kitchen when the works took place which would then assist with plans for a future extension. It was advised that the planning application for the Pavilion refurbishment had been approved. A door at this stage would mean going through the planning process again.

12. PARISH PATHS

There was nothing to report.

13. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

There were no issues raised.

14. DATE OF NEXT MEETING

The next meeting would be held on Wednesday 19th April 2017

The meeting closed at 8.30pm

Bassingbourn-cum-Kneesworth Parish Council
RECREATION GROUND COMMITTEE MEETING
Minutes of Meeting held on Wednesday 19th April 2017
at The Chapel, South End- 7.30pm.

PRESENT: Cllr Freeman (Chairman), Cllr Geraghty, Cllr Sams, Cllr Douglass, Cllr Dixon, Cllr Robinson, Cllr Hallett, Cllr Oakley, Cllr McNulty, Mr Smith
Parish Councillors –Cllr Hirtzel, Cllr Catherall, Cllr Spenceley
Members of Public 10

1. APOLOGIES FOR ABSENCE

There were no apologies made.

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS

All Parish Councillors declared an interest as they were Trustees of the Recreation Ground Charity. Dispensations had been granted by the Clerk for a four year period.

3. MINUTES OF LAST MEETING

The minutes of the meeting held on Wednesday 22nd February 2017, copies previously distributed, were agreed a true record and signed by the Chairman.

4. MATTERS ARISING

4.1 Tree Work

4.1.1 Survey of Cherry Tree on small village green

The survey had shown that the tree had major dieback in the upper crown. The tree was also in decline with necrotic bark throughout the crown on main stem. Ganoderma was evident around the base. It was recommended by the Arborist to top and fell the tree as close to the ground level as possible and treat and remove the roots. A quotation had been provided. The Clerk was asked to obtain another quote for comparison.

-Clerk

Cllr Hallett advised that the tree was originally planted by the WI and he offered to contact their representative to explain why the tree had to be removed. As the tree was in a prominent position he would also arrange for an explanation to in the Village Voice.

*-Cllr
Hallett*

5. OPEN FORUM

5.1 Proposals for South End Recreation Ground.

Concerns were raised by residents of Knutsford Road over the proposal to increase the children's play area and also install an outside gym (exercise park). The residents wanted to know why they had not been consulted.

The Chairman advised that there were no concrete proposals. Both the extension to the play area and outside gym were being investigated. The committee were looking at an extension of around 1.5 metres for the play area to accommodate some more play equipment for younger children. There was also the suggestion of a piece of equipment for disabled children. Cllr Sams added that the committee were also looking at a Multi Use Games Area (MUGA), 18m x20m, for older children adding that the village had nothing for this age group. Again this was being investigated. The Rouses was an option for this but due to contamination the area would have to be cleaned. There were grants available for this particular project.

Residents stated that they were disappointed with the lack of information. There was a problem with teenagers now who were in the play area late into the night. It was suggested a facility such as the MUGA might be better positioned on Elbourn Way.

A discussion took place on the anti social behavior and the actions of the Police. Litter left around the village by youths, which included items relating to drug use, was also a problem. Cllr Robinson stated that the village could not be dictated to by the handful of youths who stopped anything happening for others. Incidents of ASB should be reported to the Police. Cllr Spenceley reminded attendees of the Police Panel Meetings which residents were invited to. The main issue recently had been related to parking. Cllr Spenceley offered to take any evidence of drug use to officer at the next meeting. Members were also advised that the youngsters from the Village College caused problems during their lunch break using the small children's play area and also leaving litter. Residents were urged to take this up with the Village College Head teacher and also the Village College Governors

Members were advised that people were often seen in the children's play area with dogs. It was suggested that a sign be put on the gate to prohibit this. Members were also made aware that the notice at the entrance to the Recreation Ground from Knutsford Road was in the ditch.

The Chairman thanked the residents for attending the meeting and invited them to all future meetings where updates on their concerns would be made.

6. CORRESPONDENCE

Correspondence received was discussed under agenda items.

7. FINANCIAL REPORT

7.1 Financial Report

A report was circulated to members. This was a yearend report. Cllr Hallett stated that an adjustment was made to the play area and recreation ground to cover the cost of the weekly play area inspections. It was noted that the hire fee for BYFC was still outstanding. Cllr Sams agreed to urge with the club.

-Cllr Sams

8. UPDATE ON THE ROUSES8.1 Plaque for memorial bench

The Chairman confirmed that the original plaque for the bench was missing. He would liaise with the Clerk over wording and a replacement would be arranged. The Clerk advised that members of the family had offered to contribute towards the refurbishment.

-Cllr
Freeman &
Clerk

8.2 Update on Equipment Project

An update had been made under Open Forum Item 5.1.

Cllr Sams added that the MUGA t would cost in the region of £18K with a further £21K for tarmac. If the plan was to go ahead with installing it on The Rouses then the land would have to be cleared. There were grants available which Cllr Sams was confident of getting. Now that he had the full specification he would investigate where the best location would be. He added that the more things there were for older children the less vandalism happened. A petition had been put together with 457 signatures wanting the facility. A discussion took place on visibility and the siting. Cllr Sams reiterated the need to do something for the youngsters adding that a MUGA was a decent compromise.

-Cllr Sams

8.2.1 5 a side Goal Posts

The installation would be put on hold until discussions about play equipment, and the siting, was concluded.

8.2.2 Basketball Net

As Item 8.2.1.

8.2.3 Proposal for an exercise Park

Due to the negative feeling of parishioners it was agreed the investigation of this would not go ahead and the item would be removed from the agenda.

9. RECREATION GROUND MAINTENANCE9.1 Recreation Area Signs

Members were asked to arrange for no dog signs to be put on the gate of the play area. The Clerk was asked to arrange.

-Clerk

9.2 Compacted Soil Under Seating

This was in hand. The Chairman advised that he had some matting which could be put underneath. Cllr Geraghty offered his help.

-Cllr
Freeman &
Cllr

9.3 Damaged matting on South End entrance

This related to the entrance to the play area where it was very muddy. The Chairman agreed to also deal with this area whilst dealing with the seating. It was noted that the area had dried out at the present time.

Geraghty

9.4 Subsidence on South End ground

The Clerk would remind the contractor to contact the sports clubs to discuss the requirement for a quotation to fill in the subsiding ground.

-Clerk

10. PLAY AREAS**10.1 Proposal to extend South End Play Area**

This had been discussed under Item 5.1.

10.1.1 South End Play Area Proposal

Cllr Dixon and Cllr Douglass were working on a proposal for additional equipment.

*-Cllr Dixon
& Cllr
Douglass*

10.1.2 Quotations for Equipment

Cllr Dixon had obtained a quotation for the Playdale cradle swing replacement. There was the missing swing on Fortune Way and also two of the swings on Elbourn Way needed to be replaced. The quotation was for the three swings, with chains and delivery, was £731.25 plus VAT. It was agreed that an order be placed for the three replacement swings.

-Clerk

10.1.3 Proludic Equipment Invoice Approval

Members agreed that there was now no reason that the invoice was not paid. The company had revisited and adjusted the height of the step. Any other modifications would affect the warranty. It was agreed that the invoice for £10050.00 plus VAT be paid.

10.2 Weekly Play Area Inspection Reports

Cllr Dixon advised that she had been around with the contractor and had written her own report on the priority for work. The main issue was the safety matting which was in need of replacement. It was agreed that the safety matting would be an agenda item for discussion at the next meeting.

10.2.1 Elbourn Way Missing Safety Tile and rope bridge

The Clerk confirmed that she had placed the order with Playdale and been told that delivery would take about four weeks. The Chairman asked for a copy of the order acknowledgement.

10.2.2 Replacement Swing Fortune Way

The replacement swing was included in the discussion under Item 10.1.2.

11. PAVILION WORKING PARTY UPDATE**11.1 New Pavilion Working Group Update**

Cllr Robinson advised that he was still awaiting confirmation that the building regs permission had been granted. The Architect had sent him a message asking for confirmation that the planning fee had been paid which was confirmed by the Clerk. The Architect was going to chase with the Planning Authority. Cllr Robinson added that this was a long process and very frustrating.

11.2 Pavilion Maintenance

The Ceiling had now been repaired.

11.2.1 Quotations for Internal Works

The Clerk advised that the quotations she had were from 2015. Cllr Geraghty suggested that a working group be formed so that the plastering could be carried out. This would save money. Offers by members to help were made. Cllr Sams suggested that the youth football team could also help as they were users of the Pavilion. The Chairman agreed to meet with Cllr Geraghty to make a list of materials. These could then be ordered and a convenient date arranged for the work to be carried out.

*-Cllr
Freeman &
Cllr
Geraghty*

12. PARISH PATHS**12.2 Footpath 6**

Cllr Hallett reminded the meeting that when the Backside path was cleared the County Council had said that, subject to budget, they would plant some crab apple trees. It was agreed that Cllr Hallett follow up.

*-Cllr
Hallett*

13. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK**13.1 Recreation Ground Grasscutting**

Mr Smith asked if the grass could be cut on a Friday for the Cricket Club. This was the usual day in the past but the last couple of weeks it had been cut on Thursday. The Chairman would liaise with the contractor.

*-Cllr
Freeman*

14. DATE OF NEXT MEETING

The next meeting would be held on Wednesday 22nd June 2017

The meeting closed at 8.50pm

Bassingbourn-cum-Kneesworth Parish Council
RECREATION GROUND COMMITTEE MEETING
Minutes of Meeting held on Wednesday 21st June 2017
at The Chapel, South End- 7.30pm.

PRESENT: Cllr Freeman (Chairman), Cllr Geraghty, Cllr Sams, Cllr Douglass, Cllr Dixon, Cllr Spenceley, Cllr McNulty, Mr Smith
 Parish Councillors –Cllr Catherall
 Members of Public 2

1. ELECTION OF CHAIRMAN

In the absence of the Parish Council Chairman Cllr Sams, Chairman of the Finance and General Purposes Committee, opened the meeting and asked for nominations for Chairman. Cllr Douglass proposed Cllr Freeman which was seconded by Cllr McNulty. There were no other nominations. Cllr Freeman agreed to continue as Chairman.

2. APOLOGIES FOR ABSENCE

Cllr Robinson, Cllr Hallett, Cllr Oakley.

3. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS

All Parish Councillors declared an interest as they were Trustees of the Recreation Ground Charity. Dispensations had been granted by the Clerk for a four year period.

4. MINUTES OF LAST MEETING

The minutes of the meeting held on Wednesday 19th April 2017, copies previously distributed, were agreed a true record and signed by the Chairman.

5. MATTERS ARISING

4.1 Tree Work

4.1.1 Update on Village Green Cherry Tree

Two quotations for the removal of the tree had been received and the Clerk was in the process of obtaining a third. A parishioner had removed a lot of the dead wood from the tree so there was no urgency to fell it. An offer of a replacement tree, by the Parker family who had donated the village green land in 1944, had been accepted by the Parish Council and the Clerk would liaise with them over the planting etc.

5.2 Recreation Ground Grasscutting

Mr Smith advised that for the past couple of weeks the grass had been cut on a Friday.

5.3 Anti Social Behaviour and Litter

Cllr Douglass advised that she would be speaking with the Village College about the amount of litter left on the recreation ground following the lunch break. Cllr Spenceley stated that he had been speaking to the Village College but on issues related to Spring Lane and Ford Wood. He had also had general discussions about their regular meetings with the PCSO. Cllr Catherall suggested that there be one point of contact from the Parish Council. As Cllr Douglass had offered to represent the Parish Council it was agreed she would liaise with the Village College with input from Cllr Spenceley.

6. OPEN FORUM

5.1 Rivendell House Path

The resident at Rivendell House advised that he wanted to widen the gate access by his property where it joined the path through the recreation ground from South End. The tarmac would need to be increased slightly. He showed a diagram to members who did not have any objection providing the resident check with the Planning Authority that this would be permissible.

5.2 Missing Posts

Members were advised that without the posts, to stop vehicles getting onto the recreation ground, the area was being used like a race track. The Chairman advised that the posts were removed to allow the contractors access to the play area. He would arrange for them to be reinstated.

*-Cllr
 Freeman*

7. CORRESPONDENCE7.1 MUMA Picnic

The MUMA Church group had asked to use the recreation ground for a picnic on the 3rd August 2017 from 11am until 1.30pm. This would be during the school holidays. This was agreed. The Clerk to notify the group. -Clerk

8. AGREEMENT OF TERMS OF REFERENCE

The Terms of Reference were read to the meeting. It was agreed that there were no alterations to make.

9. FINANCIAL REPORT9.1 Financial Report

A copy of the report was distributed to Councillors. Cllr Sams advised that the Youth Football Club had sent a cheque for their hire fee which appeared to have gone astray. The Clerk would liaise with the club. -Clerk

The Clerk had received the electricity renewal summary which would take effect from the 22nd July 2017. Members agreed that another fixed price plan be commenced.

10. UPDATE ON THE ROUSES10.1 Update on Equipment Project

Cllr Sams reported that the company who supplied the quotation for the MUGA was no longer in existence but a replacement company had confirmed that they would honour the quote. Following on from that Cllr Sams obtained a quotation for the fencing which was around £18,000. It was agreed that he now contact Cambridgeshire County Council to seek their permission to clear the area of contaminated land. He added that no decision on a location for the MUGA had been made. A discussion took place on the Rouses lease and whether it was likely to be extended or not. -Cllr Sams

10.1.1 5 a side Goal Posts (on hold)10.1.2 Basketball Hoop (on hold)**11. RECREATION GROUND MAINTENANCE**11.1 Compacted Soil Under Seating

The Chairman confirmed that this would be dealt with by the next meeting.

11.2 Damaged matting on South End entrance

The Chairman confirmed that this would be dealt with before the next meeting.

11.3 Subsidence on South End ground

There had been no contact made with the contractors. The Chairman explained to members that the recreation ground was originally two fields with a ditch. The drainage on the ground was very bad, even when the weather was very dry the water was high, and the land drains were broken or blocked.

Cllr Catherall asked if consideration had been given to renewing the land drains. The Chairman replied that it had been discussed but was very expensive. Cllr Douglass suggested that this could be something to plan for in the next financial years. After further discussion it was agreed to add this to the next Parish Council agenda.

12. PLAY AREAS12.1 Proposal to extend South End Play Area

Cllr Dixon and Cllr Douglass had met with a representative from Playdale and visited the three play areas. They had been advised to make the existing areas safe before anything else was done. Cllr Dixon had received a quotation for the remedial work and different additional options. The Chairman advised that Playdale had provided the best value with their play equipment and that was why the company was the preferred choice. It was agreed that due to the cost two additional like for like quotes would be sought.

A discussion took place on the Fortune Way and Elbourn Way equipment which had been in installed for nearly 20 years. The Clerk advised that when the open spaces were transferred to the Parish Council there had been a sum of money invested to maintain the areas. Due to the low interest rates this had not been possible and the money was reducing annually to take into account the grasscutting etc. It was suggested that this money should also be adjusted to take into account the current circumstances with the play equipment.

It was agreed that the Play Area quotation, for making the areas safe, be put on the agenda for discussion at the July Parish Council meeting when the three quotation should be available.

12.2 Weekly Play Area Inspection Reports

The reports continued to be completed by the contractor and forwarded to Cllr Dixon through the Clerk.

12.2.1 Update on replacement play equipment

The Clerk advised that she had still not received the parts needed to repair the Elbourn Way structure. She had also placed an order for the three swings agreed at the last meeting but there was no news on these either. Cllr Dixon advised that the Playdale representative was unaware of these orders. It was agreed that the Clerk would not chase up at this time but wait to see what was approved at the Parish Council meeting.

12.2.2 Safety Surfacing

The safety surfacing was included in the suggested works discussed under Item 12.1.

13. PAVILION WORKING PARTY UPDATE13.1 New Pavilion Working Group Update

Cllr Robinson was going to obtain a quotation for the footings from a contractor currently working on his property.

*-Cllr
Robinson*

13.2 Pavilion Maintenance13.2.1 Update on Internal Works

Cllr Geraghty reported that the ceiling had been plastered and was waiting to be painted and for new light fittings. He was going to get other plasterers from the village together to complete the works. Before this was done Cllr Robinson would be asked to arrange for some additional power sockets.

*-Cllr
Geraghty*

14. PARISH PATHS14.1 Footpaths 12,15,18 plus permissive path by Windmill Close

Correspondence had been received from a resident concerned about the overgrown paths. Cllr Hallett had advised that footpath 12 (from Spring Lane –Old North Road) was cut by the Farmer and the Parish Council contractors. Footpath 15 (Ashwell Stret) was cut by Cambridgeshire County Council and Footpath 18 (alongside the solar farm to A505) cut by the Farmer. Cllr Hallett believed that the overgrown path by Windmill Close was caused by the overgrown hedges from Willmott Way gardens. He suggested that a letter be sent to those residents.

Cllr Catherall stated that he walked all the paths mentioned and did not find them too much of a problem. Members agreed with the suggestion made by Cllr Hallett to write to the Willmott Way residents. The Clerk to arrange.

-Clerk

15. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

5.1 Park Close Play Area

Cllr Dixon asked if the Parish Council intended to put some play equipment on the area. The Clerk advised that the Parish Council was awaiting a formal confirmation that they could take the area over. This had been discussed at the Finance and General Purposes committee meeting the previous evening. Because of the other play commitments there was no funding to provide equipment this financial year. South Cambridgeshire District Council had stated that they would be willing to put a bench on the area which would give residents the reassurance that the area was to remain as a designated play area.

5.2 Litter Bin outside Pavilion

Mr Smith reported the missing bin. The whereabouts would be investigated.

-Committee

5.3 Missing Signs

There were a number of missing signs around the recreation areas. These would be identified and then investigated. If needed replacements would be agreed at the next meeting.

-Committee

5.4 Dog Waste Bin

The bottom had rusted away on the bin at the entrance to the Recreation Ground by the path to Rivendell House. It was agreed that a replacement be purchased. Clerk to arrange.

-Clerk

16. DATE OF NEXT MEETING

The next meeting would be held on Wednesday 23rd August 2017

The meeting closed at 8.40pm

Bassingbourn-cum-Kneesworth Parish Council
RECREATION GROUND COMMITTEE MEETING
Minutes of Meeting held on Wednesday 23rd August 2017
at The Chapel, South End- 8.00pm.

PRESENT: Cllr Freeman (Chairman), Cllr Geraghty, Cllr Sams, Cllr Douglass, Cllr Dixon, Cllr Spenceley,
 Cllr McNulty, Cllr Oakley, Cllr Hallett, Mr Smith
 Parish Councillors –Cllr Catherall, Cllr Rincón
 Members of Public 2

1. APOLOGIES FOR ABSENCE

Cllr Robinson.

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS

All Parish Councillors declared an interest as they were Trustees of the Recreation Ground Charity. Dispensations had been granted by the Clerk for a four year period.

3. MINUTES OF LAST MEETING

The minutes of the meeting held on Wednesday 21st June 2017, copies previously distributed, were agreed a true record and signed by the Chairman.

4. MATTERS ARISING

4.1 Update on Village Green Cherry Tree

This had been discussed at the Finance and General Purposes committee meetings where an offer of a replacement tree had been accepted. The Parish Council had since been asked whether they wished to take delivery in the Autumn or Spring. Cllr Hallett agreed to find out from the people who had volunteered to plant the tree which would be the best time.

*-Cllr
Hallett*

5. OPEN FORUM

Members of the public would be invited to report on agenda items.

6. CORRESPONDENCE

Correspondence received was discussed under agenda items.

7. FINANCIAL REPORT

7.1 Financial Report

A copy of the report was distributed to Councillors. Cllr Hallett referred to the high expenditure on the play area. Members were reminded that the weekly safety inspection check expenditure now appeared under this heading. In the past it had been shown under general running costs for the recreation ground.

The Clerk was reminded about the 2016 Pavilion hire fees for the Youth Football Team which was still outstanding. She would make contact with their representative.

-Clerk

8. UPDATE ON THE ROUSES

8.1 Update on Equipment Project

Cllr Sams reported that his son, Ben, had been working with County Cllr van de Ven and Cambridgeshire County Council on the MUGA project. It would not be possible to install on the Rouses as planning permission would need to be sought. Cambridgeshire County Council also had plans for developing the other part of The Rouses. They had however other sections of land on the school grounds which they suggested could be used for a facility. Cllr van de Ven and Ben Sams were going to arrange a meeting with the Village College to discuss further following the Summer break.

Investigations were underway regarding the grant funding of the MUGA and the sources had been advised that the Parish Council was willing to contribute to the costs. It was noted that there was a lot of grants available and hopefully by the next meeting things should have moved on. Cllr Catherall suggested that the Village College be asked for a financial contribution towards the cost of the equipment.

The Chairman congratulated Ben Sams on all his work to date.

8.1.1 5 a side Goal Posts (on hold)

As a result of the report made under Item 8.1 it was suggested that the goal post location could be changed to Elbourn Way.

8.1.2 Basketball Hoop (on hold)

As a result of the report made under Item 8.1 it was suggested that the Basketball hoop location could be changed to Elbourn Way.

9. RECREATION GROUND MAINTENANCE

9.1 Compacted Soil Under Seating

The Chairman confirmed that this would be dealt with by the next meeting.

9.2 Damaged matting on South End entrance

The Chairman confirmed that this would be dealt with before the next meeting.

9.3 Subsidence on South End ground

The Chairman advised that he was trying to speak to some grounds maintenance contractors to obtain quotes for the filling of the ditch. He explained the history of the subsidence advising that there were originally two fields with a ditch running between them. Mr Smith advised that the subsidence was getting deeper and ran for around 30 yards across the field.

10. PLAY AREAS

10.1 Proposal to extend South End Play Area

The decision of whether or not to extend the play area had been put on hold until the remedial work on the play areas had been completed.

10.2 Weekly Play Area Inspection Reports

The reports continued to be completed by the contractor and forwarded to Cllr Dixon through the Clerk.

10.2.1 Update on replacement play equipment

There was a decision to carry out remedial work on the play areas, subject to a satisfactory quote, made at an extraordinary Parish Council meeting earlier. This included one additional piece of equipment, a Little Bombay City Unit.

10.2.2 Safety Surfacing

The repair of the safety surfacing was also part of the proposal agreed at the earlier Parish Council meeting.

10.2 Elbourn Way Shrubbery

The Chairman had raised concerns over the overgrown shrubbery, and the amount of litter collected amongst it, at a recent Planning Committee meeting. He had since obtained two quotations to clear the shrubbery and trees ready for grass seed. Cllr Hallett expressed concern over the cost of this stating that the current budget needed to be used for the play area remedial work and equipment. He suggested the shrubbery clearance could be included as part of the 2018/19 budget. It was suggested that if there were funds over from the play area/MUGA projects then they could be directed at this. Cllr Douglass stated that the committee should put together a five year plan on what needed to be done and also for maintenance. Councillors agreed that maintenance of the play areas had fallen behind and it needed to catch up. The Clerk reminded members that the Parish Council received annual payments from the Bassingbourn Solar Farm and this could be earmarked for specific uses rather than just including in the Parish Council General account.

10.3 Request for BMX Track –Elbourn Way

Cllr Dixon reported that she had received a petition from some young people in the village requesting that consideration be given to the installation of a skate ramp on Elbourn Way or the school grounds. The petition had 160 names including teachers at the schools.

Members were reminded that this had been considered in 2016 for the Rouses but the committee decided at the time that it would be too expensive and it also needed some foundations for the installation. It was agreed that the young people be invited along to the next Recreation Ground committee meeting to discuss their request with Councillors. In the meantime some costings, on equipment, would be obtained.

11. PAVILION WORKING PARTY UPDATE

11.1 New Pavilion Working Group Update

Cllr Robinson had arranged for new power socket and light fittings to be installed, also a relocated cooker point. Concern was expressed over the amount of time this project was taking. A discussion took place on the external building works and the lack of progress. Cllr McNulty stated that until the external work was completed the inside of the building could not

be finished. After further discussion Cllr Catherall offered to ~~manage~~ help with the project in liaison with Cllr Robinson. Cllr Oakley agreed to help. It was noted that there was a £70,000 budget for the works. Cllr Catherall to contact Cllr Robinson.

-Cllr
Catherall

11.2 Pavilion Maintenance

As reported under Item 11.1.

11.2.1 Update on Internal Works

This was in hand. Cllr Geraghty suggested getting a carpenter to baton out the room. Once done he would get as many village plasterers as possible along to help. The Chairman had agreed to source the tiles for the kitchen.

12. PARISH PATHS

12.1 Permissive path by Windmill Close

It was noted that the access along this path was still causing concern. The Clerk would draft a letter for residents of properties backing onto the path. Once agreed this would be delivered.

-Clerk

12.2 Footpath 14

Cllr Hallett reported that the path to the clunch pit was passable. The problem was on the permissive path through the clunch pit. In the past the grasscutting contractors had been asked to carry out a cut. It had been suggested that this could be added to the specification in future. Cllr Hallett suggested that at this stage Buchans be asked to provide a quotation for the work with the view to adding to the specification at a later date. This was agreed. Clerk to arrange a quotation.

-Clerk

12.3 Footpath 18

Cllr Hallett advised that there was a small area of this path which was becoming overgrown but the County Council would not pursue unless it was obstructed. He agreed to report on the County Council website where the Rights of Way officer would be advised and could follow up with the landowner.

Cllr Hallett stated that over the years he had monitored the paths on behalf of the Parish Council and, although he was happy to continue, asked if another member of the committee would like to take on the role. It was suggested that there were people in the village who regularly walked the paths and a note could be put in the Village Voice asking anyone interested in helping to come forward.

13. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

13.1 Dog Waste Bin

The Clerk was reminded about the bin where the bottom had rusted away. She would arrange for the purchase of a replacement.

-Clerk

14. DATE OF NEXT MEETING

The Chairman would not be available for the next scheduled meeting date of the 25th October. It was agreed that the date be changed to Wednesday 1st November 2017

The meeting closed at 8.55pm

Bassingbourn-cum-Kneesworth Parish Council
RECREATION GROUND COMMITTEE MEETING
Minutes of Meeting held on Wednesday 1st November 2017
at The Chapel, South End- 7.30pm.

PRESENT: Cllr Freeman (Chairman), Cllr Sams, Cllr Douglass, Cllr Dixon, Cllr McNulty, Cllr Oakley, Cllr Hallett, Cllr Catherall
 Members of Public 5

1. APOLOGIES FOR ABSENCE

Cllr Robinson, Cllr Spenceley, Cllr Geraghty, Mr Smith.

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS

All Parish Councillors declared an interest as they were Trustees of the Recreation Ground Charity. Dispensations had been granted by the Clerk for a four year period.

3. MINUTES OF LAST MEETING

The minutes of the meeting held on Wednesday 23rd August 2017, copies previously distributed, were agreed a true record and signed by the Chairman following amendment to Item 11.1 fifth sentence to read –Cllr Catherall offered to help with the project in liaison with Cllr Robinson.

4. MATTERS ARISING

4.1 Update on Village Green Cherry Tree

Cllr Hallett reported that the parishioners that had volunteered to plant the tree had advised that they could do this anytime from now on. The Clerk was asked to advise the Parker family of this and ask that the tree be delivered to Cllr Hallett who would liaise over the planting. Cllr Hallett would also consult with the neighbours of the village green on the positioning.

*-Cllr
Hallett &
Clerk*

5. OPEN FORUM

5.1 Request for Skateboard Park

The Chairman welcomed five youngsters who were invited to speak to members of the committee. Members were advised that they would like more to do in the village and a skate park, which could be used for skateboarding and BMX bikes, would be a good addition. They had arranged a petition supporting this. At present they had to go to other villages and relied on lifts from parents. A lot of other youngsters were not as fortunate as they did not have transport. The youngsters suggested that the space by the mound on Elbourn Way could be used for a concrete track. They had put together a case for the equipment with costings which would be around £90,000. They advised that if the Parish Council agreed that they could proceed then they hoped to fund the skate park by grants.

Members congratulated the youngsters for the good presentation. The use of the ground at Elbourn Way would be a Parish Council decision and so this would need to be discussed at a Parish Council meeting. It was suggested that they prepare an item for the Village Voice explaining what they planned to do. Cllr Sams explained what information they needed and offered his help with the article. It was also suggested that a letter be sent to the residents of Elbourn Way to get their support. Cllr Dixon added that she had spoken to Foxton Parish Council where they had a skate park backing onto residents houses. There had been very little concern raised by the occupants.

*-Cllr
Sams*

The Chairman suggested that the youngsters carry out the consultations and come back to a Parish Council meeting, possibly January 2018, to report on progress. Cllr Hallett stated that if the youngsters were successful with the funding the Parish Council could also make a contribution.

6. CORRESPONDENCE

6.1 SCDC Mapping Recreational Spaces

As an ongoing project to improve the South Cambridgeshire District Council website, and make it easier for customers to access local information, every parish in South Cambridgeshire was being asked to provide information on recreational areas. These would be used on an interactive map for customers to view on the website. A list of equipment in the

*-Cllr
Hallett*

play areas was also requested. The Clerk to forward the communication to members. Cllr Hallett offered to plot the recreation areas on a map. The Clerk to extract details of the equipment from the play area inspection sheets.

7. FINANCIAL REPORT

7.1 Financial Report

A copy of the report was distributed to Councillors. Cllr Hallett reminded members that the discussions on the precept/budget for 2018/19 were due to commence before the next committee meeting. There was still £20,000 to spend from the Recreation/Play area budget and if this could not be spent within this financial year it could be carried over. The expenditure on the Pavilion rebuild was also a project which had low expenditure at the present time. Cllr Hallett asked for consideration to be given to the committee requirement during the next couple of months.

8. UPDATE ON THE MUGA PROJECT

Cllr Sams reported that Ben Sams had written to Bassingbourn Village College to ask for a meeting to discuss the project. He had not received a reply so would urge. Cllr van de Ven was also pushing for a meeting.

9. RECREATION GROUND MAINTENANCE

9.1 Compacted Soil Under Seating

The Chairman confirmed that this would be done by the end of the year.

9.2 Damaged matting on South End entrance

The Chairman confirmed that this would be dealt with before the end of the year.

9.3 Subsidence on South End ground

The Chairman had tried to meet with a contractor to discuss what could be done. He was aware that three quotations for this major work would be needed and agreed to progress.

9.4 Replacement dog waste bin

The replacement bin had been installed.

10. PLAY AREAS

10.1 Weekly Play Area Inspection Reports/RoSPA Inspection 2017

The weekly reported were being completed with same comments, which related to the issues in hand, being made.

10.1.1 Update on replacement Playdale play equipment and safety surfacing

Following the discussions at the last meetings concern was raised over the Playdale finances. This had resulted in further quotations being sought. Cllr Dixon advised that she had met with five different companies who were enthusiastic but did not all come back with what was asked for even though they all had the same specification. She had raised the finance concern with the Playdale representative who escalated it to his manager who offered to attend a Parish Council meeting to discuss the concerns. Councillors agreed following further investigations they would be comfortable dealing with Playdale. The Chairman supported this stating that in the past the company had been cooperative. Cllr Sams reported that he had been through the quotations and there was some confusion over the payment terms.

After further discussion Cllr Catherall proposed that the Parish Council proceed with the Playdale quotation offering 50% of the cost when the order was placed, 40% on completion with the extra 10% retained for the first full season of use. This was seconded by Cllr Sams with all Councillors in agreement. Cllr Dixon agreed to go back to the Playdale representative with this offer. Ratification of this decision would take place at the Parish Council meeting on the 21st November 2017.

Members thanked Cllr Dixon for the work she had put into this project.

The Clerk reported that the three replacement cradle swings were in the process of being installed.

10.2 Elbourn Way

10.2.1 Installation of Basket Ball Hoop

The Chairman asked for this item to be removed from the agenda for the time being.

10.2.2 5 a side Goal Posts

This was in hand.

10.3 Request for Skateboard Park

This item was discussed under Item 5.1.

-Cllr
Dixon

11. PAVILION**11.1 New Pavilion Working Group Update**

Cllr Catherall stated that the membership of the working group needed to be established so that a meeting could be arranged. He was aware that Cllr Oakley, Cllr Douglass, Cllr Robinson and Cllr Hallett were involved with discussions.

Cllr Sams expressed concern over the current situation stating that money was earmarked in the budget for the refurbishment. Following the extra Parish Council meeting on the 3rd October Cllr Catherall had met as agreed with the Building Regulations Officer who was more than happy to help. Details of the advice and conversation had been circulated to Councillors. To comply with the Parish Council adopted Financial Regulations three quotations needed to be obtained. Before contractors could be approached a specification needed to be prepared. Cllr Catherall advised that he was too busy to take on the project himself but suggested that a meeting of the working group should be set up and this group should report back through the Recreation Ground committee to the Parish Council. He added that there were a few local contractors that could quote for the work.

Cllr Catherall then expressed concern over the way the project was being portrayed through the Village Voice and would prepare an item for the next edition to counteract the bad publicity. He reiterated that the three quote process had to be adhered to which was agreed.

After further discussion Cllr Catherall proposed that a meeting of the working group be arranged as soon as possible. He offered to advise on the principles of how to proceed with the preparation of a specification for the works. This proposal was seconded by Cllr Douglass with all members in agreement.

*-Pavilion
Working
Group*

Cllr Sams asked for an update to be given at the Finance and General Purposes committee meeting on the 7th November 2017.

11.2 Pavilion Maintenance

A discussion took place on the missing Pavilion Management account cheque book. Cllr Hallett suggested that the Pavilion committee call a meeting and agree signatories for the account. A copy of the minutes could then be taken to Barclays Bank to try and sort out how to access the account. The Chairman agreed to arrange a meeting.

*-Cllr
Freeman*

11.2.1 Update on Internal Works

The Chairman advised that the pull switch in the disabled toilet had been pulled off the ceiling. He had spoken to Cllr Robinson about this. Cllr Robinson had installed some new fittings in the ceiling of the main room. Cllr Geraghty was looking for someone to board out. Cllr Catherall suggested that the internal works should be put on hold until the external building work was resolved.

12. PARISH PATHS**12.1 Permissive path by Windmill Close**

Cllr Hallett reported that it appeared the shrubbery had been cut back. He was not sure who carried out the grasscutting on the path as it was not on either the Parish or County Council schedule.

12.2 Footpath 14 path through Clunch pit

Cllr Hallett explained the location of the path which was at the end of footpath 14. The wood had grown and if the path could be cut, even once a year, it would enable a path through the wood towards Ashwell Stret. The Clerk was pursuing a quotation with the contractor.

12.3 Footpath Volunteer

Cllr Sams had arranged for a notice to be put in the Village Voice. Posters had also been erected on the village notice boards. Cllr Hallett reported that to date three parishioners had spoken to him about the task.

13. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

There were no issues raised.

14. DATE OF NEXT MEETING

Wednesday 13th December 2017

The meeting closed at 9.00pm

Bassingbourn-cum-Kneesworth Parish Council
RECREATION GROUND COMMITTEE MEETING
Minutes of Meeting held on Wednesday 13th December 2017
at The Chapel, South End- 7.30pm.

PRESENT: Cllr Freeman (Chairman), Cllr Geraghty, Cllr Douglass, Cllr Dixon, Cllr McNulty, Cllr Oakley,
 Cllr Hallett, Mr Smith
 Members of Public 5

1. APOLOGIES FOR ABSENCE

Cllr Robinson, Cllr Spenceley, Cllr Sams.

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS

All Parish Councillors declared an interest as they were Trustees of the Recreation Ground Charity. Dispensations had been granted by the Clerk for a four year period.

3. MINUTES OF LAST MEETING

The minutes of the meeting held on Wednesday 1st November 2017, copies previously distributed, were agreed a true record and signed by the Chairman.

4. MATTERS ARISING

4.1 Update on Village Green Cherry Tree

Cllr Hallett reported that the donated tree had been planted and the Clerk had sent a letter of Thanks to Mr and Mrs Bond for planting it. He suggested that a letter also be sent to Mr Parker to thank him and his family for the donation. This was agreed.

- Clerk

A discussion then took place on the removal of the old tree which would also need the root removed. The Clerk would obtain two quotations so that the removal could be arranged before the Spring.

-Clerk

4.2 SCDC Mapping Recreational Spaces

Cllr Hallett had forwarded the maps and the Clerk had forwarded a list of the play equipment in each of the village play areas.

5. OPEN FORUM

5.1 Request for Skateboard Park

Following the last meeting the youngsters had written to residents of Elbourn Way advising of their proposals for a skatepark, on the open space land, subject to permission being given by the Parish Council. There had been e-mail correspondence from residents advising Councillors of their concerns.

Residents in attendance stated that they admired the youngsters initiative for this project but believed that the Elbourn Way location was inappropriate. It was advised that during the Summer months there were groups of youths on the green until the early hours of the morning. It was suggested that the South End recreation ground would be better suited for this type of activity. A facility would be a magnet for the youths which has been seen elsewhere. In the parish newsletter there were always reports of ASB. It was noted that skateparks in other villages were away from residential areas and the youngsters could always use these. Cllr Hallett advised that the youngsters wanted a facility in the village because at the present time they had to travel to other places.

-Cllr
Sams

The Village College grounds or the private Brook Farm were suggested as locations. It was advised that in the letter sent by the youngsters they stated that their teachers at the Village College signed their petition. Councillors were asked why the Village College could not have the facility there. Noise from a potential skatepark was also a concern. Cllr Dixon stated that the type the youngsters were proposing would not create a great noise.

Cllr Geraghty reminded the meeting that the Parish Council had arranged additional soil for the Rouses so that homemade ramps could be made for bicycles. This had not materialized.

It was acknowledged that there needed to be some understanding between the youngsters and Elbourn Way residents. The youngsters went to a lot effort to get this far and this should be recognised.

5.2 Bassingbourn Village College Facilities

Councillors were informed by the organizer of the Bassingbourn half marathon and recent

10mile run that the Village College had advised that the school could not be used as a base after the next Summer event. Councillors were told that these occasions brought people into the village who ran for all types of charities. A lot of money was raised. The Head Teacher had been written to and a response was yet to be received.

Cllr Douglass stated that this was a shame adding that the Village College did not appear to want to be part of the community. She suggested that if the response was still disappointing to contact one of the Village College Governors who would have to follow the matter up.

6. CORRESPONDENCE

Correspondence received was discussed under agenda items.

7. FINANCIAL REPORT

7.1 Financial Report

A copy of the report was distributed to Councillors. This was as expected.

7.2 Agreement of Pavilion Hire Fees 2018

Members agreed that the Casual hire fees should be kept on hold until the completion of the Pavilion refurbishment. The hire fees for the clubs would remain at £300 each as the clubs would have to go through the disruption of the building work.

7.3 Budget/Precept Requirement 2018/19

7.3.1 Fenced Compound

The Chairman expressed his concern over the recently purchased goal posts although chained together were still vulnerable. He suggested that a fenced compound be erected to accommodate the sports equipment. A discussion took place on fencing, permanent and temporary, and it was suggested that temporary fencing would be the cheaper option until the Pavilion was built. Cllr Hallett stated that when the Pavilion works took place a container may need to be brought in for storage. He suggested that if the plans had to go back for a revision this could be included.

7.3.2 Subsidence

The Chairman had tried to obtain three quotation for the work but only one response had been received. The contractor had quoted three options and the Chairman read these to the meeting. It was noted that the price had increased a lot since the previous area was repaired in 2011. Members agreed that the work had to be done for safety reasons. After further discussion Cllr Hallett proposed that the following option be chosen –

- To lift turf on a sunken area approximately 45 metres long by 5 metres wide running parallel with the cricket wicket on the small football pitch. Prepare the area for top soil level and lay new turf on the prepared area

The cost would be £6292.00 plus VAT. He added that if agreed it could be an agenda item for the Parish Council meeting in January 2018 where the expenditure could be ratified. The work could then take place as soon as the financial year started so that the ground would settle for the Cricket club. This was agreed.

7.3.2 Area to back of Elbourn Way Play Area

A quotation had previously been obtained to cut back the shrubbery. The Chairman would advise the approximate amount.

7.3.3 Extension to South End Play Area Fencing

A discussion on the best way to progress this had taken place and it was suggested that two new double gates be purchased, one for the Elbourn Way area and the other for South End. A redundant fencing panel from Elbourn Way could then be used to extend the South End area. Costs in the region of £1,000.

7.3.4 Replacement of Fortune Way Fencing

The wooden fencing to be replaced with the same fencing as in the other play areas. Quotation to be obtained.

7.3.5 Additional Play Equipment

Mini ground trampolines were suggested with an estimated cost per trampoline of £1,000 for purchase and installation.

7.3.6 Park Close Play Area

South Cambridgeshire District Council had only just approved a lease of 20 years for the Parish Council. As a start a small piece of equipment could be installed for younger children. Cost to be obtained.

7.3.7 Pavilion Rebuild

It was agreed that an additional £7,000 be earmarked to add to the existing budget which

would be carried forward to the next financial year.

8. UPDATE ON THE MUGA PROJECT

Cllr Sams reported at the last meeting that a positive meeting had been held with the Village College, Cllr van de Ven and Ben Sams. There was no further update at this time.

9. RECREATION GROUND MAINTENANCE

9.1 Compacted Soil Under Seating

The Chairman confirmed that this would be done by the end of the year.

-Cllr
Freeman

9.2 Damaged matting on South End entrance

The Chairman confirmed that this would be dealt with before the end of the year.

-Cllr
Freeman

9.3 Subsidence on South End ground

This was discussed under Item 7.3 and would be on the agenda for the January 2018 Parish Council meeting.

10. PLAY AREAS

10.1 Weekly Play Area Inspection Reports/RoSPA Inspection 2017

The weekly reported were being completed with same comments, which related to the issues in hand, being made.

10.1.1 Update on replacement Playdale play equipment and safety surfacing

Playdale had advised that they would be able to start work on the 2nd January 2018. They had asked if it would be agreeable to fence the area off, where the skip, container and Porta-loo could go and who the main contact would be.

The Chairman advised that he would not be available as a contact at the beginning of the new year as he was away. Cllr Dixon agreed to liaise with the contractors. Members agreed that the area could be fenced off and the best place to put the container etc was by the side of the play area.

-Cllr
Dixon

The Clerk advised that before the work could start the 50% deposit had to be paid. An invoice had been received and it was agreed that a cheque for £16,200 (including £2700.00 VAT) be signed.

10.2 Elbourn Way

10.2.1 Lighting of Recreation area

Cllr Woodhouse had asked that the lighting situation on the area be addressed as it was very poor. It was stated that there was no power source for additional lighting nearby and it would be a huge cost to install a lighting column.

10.2.21 5 a side Goal Posts

A quotation had been received for the supply and installation of two refurbished five a side goal posts of steel construction at a cost of £437.00 plus VAT. Cllr Hallett reminded members that there was no budget left for this financial year. It was agreed that the go-ahead would be given for the purchase and installation in April 2018.

-Cllr
Freeman

10.3 Request for Skateboard Park

This item was discussed under Item 5.1.

Members agreed that the youngsters had put in a lot of work with this project and they should be given an update by the committee on the feedback from residents and asked to investigate other areas. The Clerk was asked to do this. A discussion took place on other locations in the village where a skatepark could be sited. Cllr McNulty was aware that there were meadows around the village, in private ownership, that had not been used for years. Cllr Douglass stated that the village needed facilities for the young people to keep families otherwise they would locate elsewhere.

-Clerk

10.4 Proposal to extend South End Play Area

The extension of the play area fencing was discussed under Item 5.2. A double gate would be needed plus one panel from the Elbourn Way fence which would be spare once a double gate was installed there.

11. PAVILION

11.1 New Pavilion Working Group Update

Cllr Douglass reported that the working group had met and were going to visit an extension to Cambridge Rugby club the following day. This was an extension which had been added to an old building. The Chairman stated that he had asked the Football Club Secretary to check the criteria for changing rooms as the requirements may have changed since the Planning Consent

was given.

11.2 Pavilion Maintenance

The Chairman advised that there was a leak in the roof of the ladies toilet. He was aware that this was being addressed.

It was again stressed that a meeting of the Pavilion Management Committee was needed to progress the access to the bank account.

11.2.1 Update on Internal Works

These had been put on hold for the time being.

12. PARISH PATHS

12.1 Footpath 14 path through Clunch pit

The contractors had advised the Clerk that they would look at this. They did not think that they charged the Parish Council the last time the path was cut. The Chairman agreed to urge.

*-Cllr
Freeman*

12.2 Footpath Volunteer

Cllr Hallett reported that he had been contacted by six people willing to help and he would liaise with them.

13. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

There were no issues raised.

14. DATE OF NEXT MEETING

Wednesday 21st February 2017

The meeting closed at 8.50pm