

Bassingbourn cum Kneesworth Parish Council Finance Committee

Dear Councillor

I hereby give you notice that a meeting of the Finance Committee will be held at **The Limes, High Street** on **Tuesday 4th February 2020**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

The Council welcomes members of the public to their meetings. At the beginning of the meeting, for no longer than 15 minutes, members of the public may contribute their views and comments to the Parish Council.

Dated the 28th January 2020

Val Tookey
Clerk to the Parish Council

1	Apologies for absence	
2	Declarations of Interests relating to items on the agenda and dispensations	All
3	Minutes of Finance Committee Meeting held on 7 th January 2020	All
4	R.F.O. Report 4.1 RFO Report 4.2 Authorisation of Payments	BI
5	Approval of internal auditor	All
6	Signatures x 2 Unity Trust Accounts	All
7	Approval for £1000.00 for the Conservation Group over and above that already in budget - subject to completion of donation form	All
8	Approval for purchase of 6 No. display boards (table top) for yearly APM (to be stored in Cemetery Chapels)	All

Date of Next Meetings: –

2020

3rd March; 7th April; 5th May; 3rd June; 7th July; 4th August; 1st September;
6th October; 3rd November 1st December

Clerk to Parish Council
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